

# ST MARTHA PARISH COUNCIL

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## Minutes of the Meeting of St Martha Parish Council held on 5<sup>th</sup> September 2019 at Chilworth C of E Infant School

### Present:

Cllr Mrs. P. Allen  
Cllr G. Brown  
Cllr J. Peake (Vice Chairman)  
Cllr S. Sokolowski (Chairman)

**In attendance: Parish Clerk** - Anne Tait

### Also present:

Cllr Adrian Cansell – Shalford Parish Council  
One member of the public

The Chairman welcomed everyone to the meeting, explained the emergency evacuation procedure and respectfully reminded those present to switch their electronic devices to silent.

### AGENDA

#### 19/76 APOLOGIES FOR ABSENCE

To accept apologies and reasons for absence in accordance with LGA 1972, Sch12, para 40. The apology and reason for absence was accepted from Parish Councillor Mrs. C. Price, Surrey County Keith Taylor and Borough Councillors Richard Billington and Diana Jones.

#### 19/77 DECLARATION OF INTERESTS

All Councillors (except G. Brown) declared that they knew the applicant of planning application 19/T/00208.

#### 19/78 MINUTES

**RESOLVED:** To approve and sign as a correct record the Minutes of the Ordinary St Martha Parish Council Meeting held on 18<sup>th</sup> July 2019. It was noted that the correct title of Chilworth C of E School is **Infant** School and not **Infants**.

#### 19/79 PUBLIC SESSION

No points were raised.

#### 19/80 REPORTS

##### Parish Clerk

1. The Clerk reported that the sign for Vera's Path had now been delivered and fitting was currently being arranged.
  2. The Clerk reported that the next Shalford Parish Council meeting is on Wednesday 18<sup>th</sup> September in Shalford Village Hall. Cllr Mrs. Price has been informed of the change.
- Borough Councillors No Councillor present.
  - Surrey County Councillor Report Cllr Taylor had given apologies.
  - Parish Councillors
    1. **Cllr Peake** invited comments/queries from his report (previously circulated) from the Shalford PC Meeting on 25/07/19. Cllr Mrs Allen asked about air quality management AQMA (Air Quality Management Area), as it has been noted that the Nitrogen Oxide levels are unacceptable to

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properties on the A281 with no front garden. GBC have produced an action plan to reduce traffic emissions by 25%. It was noted that Shalford Parish Council are setting up a working party re this issue.

2. **Cllr Mrs Allen's** report (circulated on 29/08/19) regarding the meeting with Bahram Assadi on 29/08/19:
  - a) The 30-mph speed limit is not appropriate in Sample Oak Lane as the rural narrow nature of lane indicates to drivers that it is a slow lane. 30-mph would be unenforceable, and the lane is typical of so many Surrey Hills lanes which are all de-restricted. The re-restriction sign and its size is statutory when coming out of 30-mph, so can't be changed. The Single-Track Lane sign is appropriate.
  - b) The Clerk sent a request to SCC that the footpath adjacent to Sample Oak Lane is cleared of overgrown vegetation. The reference number: **PROW740354** is still showing on the SCC website as 'in progress'.
  - c) Bahram Assadi will investigate a 30-mph speed limit written on the road – either side of the Chilworth Infant School. 20-mph signs outside the school are not possible. The traffic needs to be travelling at an average speed of 24-26 mph to have these signs, plus it would require a long distance with the restriction, not just around the school. Additionally, there is the cost of installing speed bumps, streetlights etc.
  - d) Bahram Assadi will arrange for a small Chevron on the corner of Blacksmith Lane and Halfpenny Lane and re-do the white lines on the bend in the road which are faded and can't be seen in part. The Halfpenny Lane sign will be moved lower if possible and the temporary 20-mph chippings sign which is no longer required will be removed.
  - e) The Clerk was asked to write to Nuala about the loan of the Shalford Parish Council VAS in our Parish, on the newly installed 3-metre-high pole outside numbers 27 and 29 Dorking Road.
  - f) Cllr Peake AGREED to speak to the landowner the issue of visibility for riders coming out of the Lockner Farm track.
  
3. Cllrs discussed the items raised by Cllr Mrs Price in an e-mail dated 19/08/19:
  - a) The St Martha Parish Council website is updated with Councillors' individual photos, names and a brief biography. Suggested that Cllrs have a 'name badge' when attending meetings.  
**RESOLVED:** The Clerk to arrange name badges for Cllrs attending events – such as the Annual Assembly and 'The Friends of the Gunpowder Mills'.
  - b) The website has a 'Report a Problem' facility? This to be a referral to the Clerk.  
**RESOLVED:** The Clerk to arrange for an additional link to be added up on the Parish Council Website – 'Chilworth Newsletters' - for the Council editorial to be uploaded.

### **19/81 THE GUNPOWDER MILLS SITE**

#### Annual Consultative Meeting:

- Cllrs discussed the arrangements for the Annual Meeting of the Friends to be held on 14/11/19.  
**RESOLVED:** The Clerk to arrange for 1,000 fliers to be printed to be delivered with the Chilworth Magazine.

### **19/82 PLANNING**

#### **(a) Outcome of those applications previously reported:**

- **19/P/01008:** Heathfield House, Lockner Holt, Chilworth, GU4 8RG. Demolition of existing bungalow and outbuildings and erection of replacement bungalow. **GBC APPROVED 22/08/19.**
- **19/P/01099:** Basie Cottage, Roseacre Gardens, Chilworth GU4 8RQ – Cert/of/Lawfulness to establish if the repositioning of door and new roof to bungalow is lawful – **GBC REFUSED 29/08/19.**

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(b) Notice of those received since last meeting on 18/07/19:

- **19/T/00208:** Little Brook, Old Manor Lane, Chilworth, Guildford, GU4 8NE – APPROVE
- **19/T/00224:** Tai Ping, Old Manor Gardens, Chilworth, GU4 8NE – Parish Council recommend APPROVE.

(c) **EN/18/00238:** Blackheath Cottage, Blackheath GU4 8RD– The Clerk reported on an e-mail received from the Investigating Officer – Lee Payne: *Following your previous email, the matter was referred to our legal team and the advice received was not particularly positive. We are somewhat restricted as to what courses of action are open to us, until the current planning permission expires in July 2020. However, I have written to the owners to try and ascertain their intentions for Blackheath Cottage and when work is likely to resume. I will update you as soon as I receive a reply.*

### **19/83 PARISH IMPROVEMENTS**

Bahram Assadi (SCC) confirmed that there is no funding available from SCC in this financial year to install an electronic timetable in the Chilworth Station bus shelter.

The Clerk reported that a request had been passed to SCC Projects Team within Strategic Transport for consideration this request in the budget next financial year - reference number: 1320110. The team will contact the Parish Council directly with the decision.

### **19/84 HIGHWAYS AND RIGHTS OF WAY**

The Clerk reported that a request had been sent to SCC to clear the footpath of brambles soil, weeds and detritus along the A248 Dorking Road, Chilworth - reference number 1321422.

The following reply had been received from SCC: *Unfortunately, due to funding we do not have the resources to carry out this type of work. We have cleared the brambles as that was causing a safety issue, however soil on the ground does not pose an immediate concern. If people are walking closer to the road then it would be at their own decision - the footpath has ample room to walk on.*

### **19/85 FINANCIAL MATTERS**

- (a) **RESOLVED:** Cllrs received and approved the schedule of cheques for approval and payment as presented by the Parish Clerk.
- (b) Cllrs discussed the Concurrent Functions Grant Aid bids for 2020-21.
- (c) **RESOLVED:** The Parish Council would not be completing a Grant Aid Form for 2020-21.

### **19/86 ITEMS FOR THE NEXT MEETING**

Councillors agreed the following items for discussion at the next meeting:

- Cllr Mrs Allen to feedback on the SSALC Annual meeting

The Chairman thanked those present for their attendance and closed the meeting at 9:15 p.m.

**DATE OF NEXT MEETING: 21<sup>st</sup> November 2019**