

ST MARTHA PARISH COUNCIL

Minutes of the Ordinary Meeting of St Martha Parish Council held on 26 April 2022 at 7:00 p.m. in Chilworth Village Hall

22/52 Present:

Councillors:

Cllr Mrs. P Allen (Vice-Chairman), Cllr J Peake, Cllr Mrs. C. Price, and Cllr J-P Pugh (Chairman)
Guildford Borough Cllr Diana Jones
Shalford Parish Cllr A Cansell

Four members of the Public

In attendance: Parish Clerk - Anne Tait

22/53 To accept apologies and approve the reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Apologies and reason for absence were approved from: Parish Cllrs Brown and Mrs. Tantram and SCC Cllr Bob Hughes.

22/54 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

22/55 Declaration of Non-Pecuniary Interests

None were given.

22/56 Minutes of the Meeting

It was proposed by Cllr Mrs Price, seconded by Cllr Mrs Allen, and unanimously **RESOLVED** that the Minutes of the Full Council Meeting held on 22nd March 2022 be approved and signed by the Chairman as a true record.

22/57 Public Participation Session

Helen McIntyre asked to speak at item number 10.

22/58 Reports Communications and Updates:

Parish Clerk:

The spalled stone at the War Memorial: The Clerk reported on the reply (dated 13 April 2022) received from Paul Evans the Contract Manager from Stone Edge Conservation. Now awaiting the Mason's report and comments from the stone supplier.

Shalford Parish Annual Assembly: The Clerk reported that the Annual Assembly is to be held on 11th May 2022 at 7.15pm in Shalford Village Hall, Tillingbourne Room. Refreshments served from 7pm, and all are very welcome to attend.

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Closure of town centre public toilets - Following a public consultation the following toilets in the town centre will be closed: Allen House, Bedford Road, and Farnham Road.

A draft Heads of Terms for the Inter-Authority Agreement (IAA) - This will form the basis of the partnership between Guildford and Waverley Borough Councils and was agreed at the Guildford Borough Council meeting held on the 05/04/2022. The IAA is a contract between the two councils, containing the legal framework under which the partnership will operate.

Parish Councillors:

Surrey Hills AONB Boundary Review: Cllr Mrs Allen reminded Cllrs that she attended the Boundary Review Webinar and had forwarded the slides on 07/04/22 to Members for their information. Evidence is now assessed in 'the field', by the submission teams.

RESOLVED: AGREED in principle to work with Shalford Parish Council on the review.

Joint Parish initiative: Cllr Mrs Allen reported on an email received from Shalford PC regarding St Martha joining a link with Wonerish, Shalford and Bramley Parish Councils to jointly consider items such as speeding; HGV on small roads; cycle connections; and litter between our villages.

RESOLVED: To agree to participate in an initial Zoom meeting to explore options and ideas.

'Homes for Ukraine': Cllr Mrs Allen reported she would be attending an event at Guildford Cathedral on 04/05/22 regarding the Government Scheme and the wider issue of refugees arriving in England and how to support them.

The Annual Assembly on 24th May 2022:

RESOLVED: Members AGREED to send ideas for the content of the meeting to the Clerk to draw up a DRAFT poster. The event to also be advertised on the website.

Guildford Borough Councillor's Report:

Cllr Diana Jones reported on a proposed planning application by the new owner Ben Nicholson at Woodhill Sandpit, Farley Heath Road, Albury, GU5 0SR. Planning Application number: (22/CON/00015) - Importation, engineering, and recovery of inert waste material to land for the purposes of stabilising sandpit walls within a historic sandpit and restoration to forestry. There was a discussion re a previous application, as this land is adjacent to an ancient woodland.

Recruitment of staff at GBC Offices: Cllr Diana Jones reported that GBC are currently recruiting and training additional staff as telephone operators.

22/59 The Gunpowder Mills

West Lodge: The Chairman outlined the message received on 22/03/22 from Mark Appleton, GBC Property & Asset Manager. He advised that the Property Review Group at the March meeting further considered the timescale regarding granting a long lease to the Parish Council on West Lodge. Members voted on whether to continue to proceed with the proposed acquisition (by lease) and refurbishment of West Lodge.

A vote took place on the motion to continue: one Member voted in favour; three Members were not in favour. Motion carried.

RESOLVED: that the Chairman would send a message to Tim Anderson stating that the Parish Council have AGREED not to pursue its interest in obtaining a lease for West Lodge that would facilitate the building's refurbishment and the preservation of this important heritage asset for community use.

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Instead, Members discussed options as to how else this might be achieved in partnership with not only GBC, but with Shalford Community Council, whose parishioners also have a vested interest in the future of West Lodge as part of the Gunpowder Mills site. We are therefore asking that GBC seriously engage with us to this end.

22/60 Planning

(a) Councillors discussed a response to GBC on the following applications:

22/P/00408 South Oaks Caravan Park, 106 - 114 Dorking Road, Chilworth GU4 8NS. Erection of three detached dwellings and one additional caravan pitch, including new access, following rearrangement of site. **RESOLVED: Recommend OPPOSE**

- 21/P/02115 The Bungalow, Blacksmith Lane, Chilworth GU4 8NQ. Proposed conversion of existing bungalow to create two residential dwelling houses. **APPLICATION WITHDRAWN**
- 21/P/02448 The Bungalow, Blacksmith Lane, Chilworth GU4 8NQ. Erection of a new four-bedroom dwelling following demolition of two existing outbuildings. **RESOLVED: Recommend OPPOSE**
- 22/T/00073 Postford Mill, Mill Lane, Chilworth GU4 8RT. Willow Tree Reduce/pollard at height of main fork at about 3m. **RESOLVED: Recommend APPROVE**

22/61 Highways and Rights of Way

RESOLVED: Cllr Mrs Price will contact Bahram Assadi regarding erecting signs advising drivers to slow down – warning of narrow bends ahead.

SCC Members revenue 2022 – 2023:

RESOLVED: The Clerk to send a request under the Members allowance (for Cllr Bob Hughes) to Patrick Giles (Highways Engagement Officer, Guildford & Waverley), cc to Cllr Hughes for the vegetation gangs to clear the pavement of encroaching vegetation from Lockner Farm to Postford House.

22/62 Correspondence

The Clerk reported on two items:

- Guildford Heritage Open Days 2022 - Friday 9th to Sunday 11th September 2022
- SLCC **direct funding for local councils** a short survey from the National Association of Local Councils (NALC). Clerk to start completing the form and forward it to Members for comments.

22/63 Financial Matters

RESOLVED: It was proposed by Cllr Peake and seconded by Cllr Mrs Allen that the schedule of payments presented by the Clerk be APPROVED. Shown as Appendix One of these Minutes.

22/64 Items for the next meeting:

It was noted that the next meeting is the Annual Meeting of the Parish Council, when Officers are elected for the municipal year 2022/2023.

Date of the Next Council Meeting: 24th May 2022 in Chilworth Village Hall at 7:30 p.m.