

ST MARTHA PARISH COUNCIL

Minutes of the Ordinary Meeting of St Martha Parish Council held on 1st February 2022 at 7:00 p.m. in Chilworth Village Hall

22/11 Present:

Councillors:

Cllr Mrs. P Allen (Vice-Chairman), Cllr G Brown, Cllr J Peake, Cllr Mrs. C. Price, Cllr J Peake, and
Cllr Jean-Pierre Pugh (Chairman)
Surrey County Cllr Bob Hughes
Guildford Borough Cllr Diana Jones
Guildford Borough Cllr Richard Billington
Shalford Parish Cllr A Cansell

Members of the Public:

Mr Andrew Norris
Helen McIntyre
Rosemary Lemon
2 additional members

In attendance: Parish Clerk - Anne Tait

22/12 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.

Apologies and reason for absence were received from: Cllr Mrs. J Tantram, apologies were accepted.

22/13 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

22/14 Declaration of Non-Pecuniary Interests

The following were declared:

- Cllr Brown declared an interest in Planning Application: 21/P/02607
- Cllr Mrs Allen declared an interest in Planning Application 21/P/02095
- Cllr Peake **declared an interest in the** agenda item on private external lighting in Halfpenny

22/15 Minutes of the Meeting

It was proposed by Cllr C Price, seconded by Cllr Mrs Allen, and unanimously RESOLVED that the minutes of the Full Council Meeting held on 15 December 2021 and Extra-Ordinary Meeting held on 11th January 2022 be approved and signed by the Chairman as a true record.

22/16 Public Participation Session

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Helen McIntyre reported that the hedge has now been cut back along the Dorking Road between the War Memorial and the entrance to Lockner Farm. This makes the Village look neater. She asked if Councillors had noted the recent correspondence from residents' regard speeding vehicles.

22/17 Reports Communications and Updates:

Parish Clerk:

Footpath 252a and Bridleway 252 – The Clerk read out the email received from Tom Jenkins Surrey County Council (SCC) Countryside Access Officer. Mr Jenkins explained that he could find almost nothing regarding the public footpath, nor as to why the footpath and bridleway have been separated by a fence and run alongside each other at this location. SCC will investigate the possibility of removing the damaged posts and wire when time and resources allow, and in line with the County Council's Priority Statement.

RESOLVED: Councillors suggested that a small sign 'horses keep left' and 'walkers keep right' could be erected (with the permission of the landowner) and **AGREED** to keep this matter under review.

The Surrey County Council (SCC) Treescapes Project – It was noted that this is a grant funded project, and SCC has signed an agreement with the Forestry Commission agreeing to comply with the criteria of the bid.

RESOLVED: The Parish Council would offer some of the trees to Tillingbourne School and Chilworth Infant School (following permission from SCC as the Parish Council does not own or lease the land). Also following confirmation from Shalford Parish Council as Tillingbourne School is in Shalford Parish. A site visit to the War Memorial will determine how many the Parish Council will be able to plant on site.

Parish Councillors:

- **Tillingbourne River pollution and extraction**, Cllr Jones reported that nothing can be done re extraction and no sewage is being added. However, there is evidence of Nitrate run off.
- **'Surrey Hills Your place, Your voice'** - it was noted that the Surrey Hills AONB Boundary Review consultation finished yesterday. Cllr Mrs Allen confirmed that she had sent GBC Councillor Ramsey Nagaty a report with photos of Area EA3. He has acknowledged receipt and confirmed that it will be included in the consultation.
- **Chilworth Station** - Cllr Mrs Allen reported that new fencing has been erected and the thirty-six pictures are due to be displayed in glass fronted cabinets. Cllr Mrs Allen reported on a message from Lee Bladen, Safety Manager East, at Great Western Railway regarding erecting bunting at the Station to celebrate the Queens Jubilee: *Firstly, our property team would need to approve the products being used and the methods used for hanging bunting etc. There are of course rules on who can do this and the qualifications they hold when working on or near the line. Secondly, signal sighting cannot and must not be compromised, what can be perceived as not being an issue can be a distraction or obstruction to a Driver looking for signals enroute. Generally speaking, bunting is not an issue, can we just ensure that the above is approved. Outside of the station is easier than the operational platform areas etc. In addition, you will need to consider who is responsible for checking the condition of the bunting regularly, agreeing how long it will be in situ and ensuring any fallen down or vandalised sections are dealt with promptly.*

Cllr Mrs Allen suggested that consideration could be given for putting flags up at our Old Manor Lane Notice Board and in our two bus shelters.

- **Shalford PC meeting** - Cllr Cansell reported that he was unable to attend the last meeting of the Parish Council on 26/01/22.

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- **Peter Burt's Field and the Kissing gate at the East End** – Helen McIntyre reported that the gate and gatepost has now been re-installed by her son. The Parish Council asked that thanks be extended for undertaking this work.

Guildford Borough Councillors' Report:

- Cllr Billington reported that he has been dealing with planning applications.
- **Public Convenience Review** – the consultation is open until Sunday 27th February 2022. Cllr Jones reported that GBC would like to hear from residents, visitors and businesses. There are sixteen public toilets in the Borough, (ten in the GU1 postcode area) and GBC are proposing to close four or five of these sixteen. The four or five locations that are proposed to close are being chosen from the following eight sites: Allen House Grounds -(York Road Car Park); Bedford Road (Car Park); Farnham Road (Car Park); Onslow Recreation Ground; Ripley; Tunsgate; Ward Street; and Woodbridge Road. While GBC have no legal duty to provide public toilets, they want to make sure that provision is given to public toilets where they are needed most, and the facilities are run in the most sustainable way for the future.
- **Household Support Fund** - Cllr Jones reminded those present that the Household support fund is designed to help ease financial pressure on residents with low incomes. It is a short-term financial support to help with food, fuel bills and other related essentials this winter. The scheme runs until 31st March 2022 or until all funds have been allocated.
- **Crowdfunding for Jubilee projects** - GBC have extended the deadline for any Jubilee projects to 1st

Surrey County Councillor's (SCC) Report

- Cllr Bob Hughes reported that he had corresponded with Cllr Fiona Davidson advising that residents of Halfpenny Lane have again requested a width restriction road sign 'unsuitable for lorries' at the bottom of Blacksmith Lane, and at the top of Halfpenny Lane.

22/18 The Gunpowder Mills

West Lodge – Andrew Norris reported that The Ministry of Agriculture has visited the site regarding the management of land. He has had discussion rewith Surrey Choices using West Lodge as a welfare base when working in the Gunpowder Mills. The Surrey Hills scheme is going forward, the HLF application is standing down. Your Fund Surrey application needs to continue - for refurbishing / stripping out the interior ready for skilled tradesmen. Garden clearance may also be carried out.

- The Clerk reported that the results of the survey by the Friends of the Gunpowder Mills Group will be available for the Parish Council meeting on 22/02/22.

22/19 Planning

(a) Councillors discussed a response to GBC on the following applications:

21/P/02607 Inglenook, 22 Roseacre Gardens, Chilworth, GU4 8RQ Single storey rear extension following demolition of existing conservatory, enlarged street facing dormer windows and changes to fenestration. New oak framed carport. Carport in corner of site.

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It was **RESOLVED**: that the Parish Council COMMENT as follows: Councillors **CONCERN IS RAISED TO GBC PLANNING OFFICERS**: The proposed extension will extend well beyond the length of the existing conservatory thus breaking the '45-degree rule' from the neighbour's property.

21/P/02680 14 Mill Reach, Mill Lane, Chilworth, GU5 9BA Proposed single-storey rear extension and associated works.

RESOLVED: *The Parish Council recommend that GBC APPROVE the plans as submitted.*

21/P/02095 Woodpeckers, Sample Oak Lane, Chilworth GU4 8QR Part conversion and alterations to an existing detached outbuilding to provide ancillary habitable accommodation.

This application was incorrectly put forward for discussion. It had however been discussed at an earlier meeting and a decision to oppose the application had been taken. The earlier decision must therefore stand.

(b) **Cllrs NOTED the outcome of applications previously reported:**

21/T/00382 3 Powder Mills Place, Blacksmith Lane, Chilworth, GU4 8BF Ash and Maple (T1, T2, T3) - cut back branches overhanging the application site and evidence of Ash die-back; Maple (T4 - seeded from T5) - cut down to ground level; Maple (T5) - cut back overhanging branches to reduce excessive shading; Holly (T6) - reduce to fence height (Chilworth Gunpowder Mills Conservation Area). **GBC APPROVED on 24/01/22.**

(c) Cllrs received and discussed the 'Terms of Reference' of the Parish Council Planning Committee.

RESOLVED: It was AGREED to convene a Zoom meeting for discussion – and AGREE any revision at the next PC meeting on 22/02/22.

(c) Cllrs **RECEIVED and CONSIDERED** private external lighting in Halfpenny Close.

RESOLVED: The Parish Council raised this matter through the article in the Chilworth Village Magazine.

22/20 Shalford Parish Council

- a) **Queens Platinum Jubilee Celebrations** – Cllr Pugh reported that he had been approached by Graham Wrigley, regarding the upcoming celebrations for the Queen's Jubilee. He was proposing to hold a celebration event at Chilworth Manor similar to one held there for the previous Jubilee celebration ten years ago, including hosting a picnic in the grounds and other activities. He saw this as being an event for Chilworth Village as a whole and asked for the views of both St Martha Parish Council and Shalford Parish Council.
- b) **Shalford PC name change**, Cllr Pugh reported that he had been in touch with the Chairman and the Clerk expressing concerns that we were disappointed no discussion had taken place between the two Councils. Cllr Peake suggested that St Martha Parish Council could consider changing their name to 'Chilworth and St Martha Parish Council'. Cllr Peake suggested another Boundary re-view by Guildford borough Council should take place.
- c) **RESOLVED**: It was AGREED that the following Members would attend Shalford Parish Council meetings:
 - 24/02/22 – Cllr Pugh
 - 24/03/22 – Cllr Mrs Price
 - 28/04/22 - Cllr Brown

22/21 Highways and Rights of Way

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RESOLVED: Members to arrange a site meeting to walk along the Dorking Road and review the situation re possible signs (that the Parish Council would fund) to slow down the traffic on the narrowest stretches – between Lockner farm and Roseacre Gardens. The Clerk to write to SCC Highways (Bahram Assadi) asking for his advice on the types of signs that may be suitable.

22/22 Correspondence

No issues were discussed.

22/23 Financial Matters – all items deferred to the next meeting on 22/02/22.

22/24 Items for the next meeting:

- Planning Committee Terms of Reference
- Names from both Parish Councils for a Jubilee w/party
- Treescape Trees
- Closer working with Shalford Parish Council

The Chairman closed the meeting at 9:20 p.m.

Date of the Next Council Meeting: 22nd February 2022