

ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 17th January 2023 at 7:00 p.m. in Chilworth Village Hall

23/01 Present:

Councillors:

Cllr Mrs. P Allen, Cllr Mrs. C Price (Vice-Chairman), Cllr J Peake and Cllr J-P Pugh (Chairman) and Cllr Mrs. Tantram

Surrey County Cllr Bob Hughes

Guildford Borough Cllr Diana Jones

Shalford Peasmarsh and Chilworth Community Council Cllr Adrian Cansell

Two members of the Public

In attendance: Parish Clerk - Anne Tait

23/02 To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1 para 40.

No apologies as all Councillors were present.

23/03 Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

None were given.

23/04 Declaration of Non-Pecuniary Interests

None were given.

23/05 Minutes of the Meeting

It was proposed by Cllr Mrs Price, seconded by Cllr Peake, and unanimously **RESOLVED**, that the Minutes of the Full Council Meeting held on 13th December 2022, be approved and signed by the Chairman as a true record.

23/06 Public Participation Session

Cllr Bob Hughes wil arrange for a batch of the leaflets - 'SCC Directory of Support' to be sent to the Clerk. Cllr Mrs Tantram agreed to laminate the relevant pages from the Directory for the Clerk to display in the notice boards.

RESOLVED Following a report from a Parishioner the Clerk was asked to write to 'Trail Breaks', an organisation that arrange local cycling events. It was reported that during an event on 07/01/23 there were speeding vehicles hurtling around corners and putting pedestrians and horse riders at risk of injury and accident.

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23/07 Reports Communications and Updates:

Parish Clerk:

The Clerk reported there was no update on the repair to the fencing or an update to a revised cost of installing treated fence posts at the War Memorial.

The Clerk report to SCC that the results from the Land Registry search revealed that the parcel of land to the right of the Chilworth War Memorial is not registered in any name. There is a tree on this parcel of land with Ash Die- Back and the Parish Council's Arborist reported that the tree could fall on the Dorking Road A248 at any point.

The Clerk reported that there was no update to the request for a dropped kerb at the entrance to the staff car park at Chilworth Infant School. SCC reference: 2432602.

The Clerk reported that there was no update from Surrey County Council (SCC) regarding the creation of a new public footpath from Footpath 257 adjacent to Chilworth Manor land to Footpath 258 which is part of the Downs Link. Daniel Williams forwarded the Parish Council's request onto a colleague on 28/11/22.

The Clerk reported that following an email to SCC another reference number has been allocated – 2433390 regarding SCC reference 2418379. The sunken pavement and raised iron works on pavement near Lockner Farm bus shelter has not yet been completed satisfactorily.

The Clerk reported that there was no update from SCC regarding replacing the broken/missing fingerpost reference 2471398 reported in August 2020.

Parish Councillors:

Cllr Mrs Price agreed to ask Jackie Doe of Surrey Choices and John Redpath (Guildford Borough Council) if they are available to give a talk at The Annual Meeting of St Martha Parish on 21st March 2023.

The decision was deferred to the next meeting on 21/02/23, regarding which statutory policies are required - in order of priority for St Martha Parish Council.

Guildford Borough Councillors' Report:

Cllr Diana Jones reported that The Police and Crime Commissioner for Surrey - Lisa Townsend, announced on 6th January 2023 that Tim De Meyer is her preferred candidate for the role of Chief Constable of Surrey Police. Tim is currently an Assistant Chief Constable (ACC) with Thames Valley Police and his appointment will now be subject to a confirmation hearing by Surrey's Police and Crime Panel later this month.

Volunteers undertaking a Duke of Edinburgh's Award Scheme: Cllr Mrs Allen reported that she has contacted Pewley Downs regarding the insurance issue for volunteers. Guildford Borough Council are unable to allow volunteering tasks in the Gunpowder Mills Estate, due to insurance cover for volunteers under the age of 18.

RESOLVED: The Clerk to write to the Parish Council's Insurance Company (Zurich) to enquire if volunteers could be covered under their Employer's Liability Insurance, in which volunteers are treated as 'employees'.

Surrey County Councillor's (SCC) Report:

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Cllr Bob Hughes reported that he had visited the headteacher at Tillingbourne School regarding the complaint received from a near neighbour regarding the proximity of noisy activity in the playing fields.

Cllr Hughes reported on the Public Meeting: 'London Road Active Travel Scheme' held on 05/01/23. Cllr Hughes will discuss it further with The Leader of the Council as the proposed works will clearly affect a great number of people travelling from a wide area. The width of the road is a big problem and the opinion of the attendees at the meeting is that it is an unsuitable road to provide a cycle route from the surrounding area of Guildford to the centre of Guildford.

Cllr Hughes reported on the outcome of the parking consultation in New Road, Chilworth from Lisa Haydney Project Manager Parking.

Shalford Peasmarsh and Chilworth Community Council:

Cllr Adrian Cansell reported that the Climate Change Action Group is made up of residents.

23/08 Dates of Meetings in 2023

The Clerk confirmed the following meetings – all booked to be held in Chilworth Village Hall

- 21st February 2023 at 7 p.m.
- 21st March 2023 at 7:30 p.m. – The Annual Meeting of St Martha Parish – (incorporating the Annual Gunpowder Mills Meeting deferred from November 2022)
- 18th April 2023 at 7 p.m.
- 16th May 2023 at 7 p.m. – The Annual Meeting of the Parish Council

23/09 The Gunpowder Mills and West Lodge

Cllr Diana Jones reported that the proposal for West Lodge to be converted into a tea shop will not be progressed. A parishioner reported that local residents are very much against West Lodge being a tea shop. It was perceived that deliveries, parking and access will be a big problem.

Cllr Jones confirmed that Guildford Borough Council cannot be persuaded for a lease to be granted to an individual, it must go through the Parish Council.

The Chairman reported on a letter from Mr John Price on a proposal for West Lodge. It was proposed by Cllr Pugh and seconded by Cllr Mrs Tantram to set up a working party and hold an initial meeting by Zoom to explore if the proposal would be acceptable to GBC.

RESOLVED: All Members will sit on the working party and meetings to be chaired by Cllr Mrs Price. The Clerk to arrange a Zoom Meeting on 07/02/23.

23/10 Planning

a) Councillors discussed the following application:

- **22/T/00326 - Alder Lodge, Blacksmith Lane, Chilworth, GU4 8NQ**
Proposal: Removal two Holly trees within the residential curtilage of the property.
RESOLVED: Recommend **APPROVE**

(b) Cllrs received and noted the outcome of applications previously reported:

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- **22/P/016885 5 Halfpenny Close, Chilworth, GU4 8NJ.** Erection of a rear extension, conversion of loft to habitable accommodation. **GBC APPROVED 13/12/22**
 - **22/P/01746: Sample Oak, Sample Oak Lane, Chilworth, GU4 8Q.** Installation of new doors and windows in existing openings. **GBC APPROVED 03/12/22**
- (c) **Planning Committee Terms of Reference** – adopted on 22/02/22 – Minute number: 22/34 (c).
Cllrs AGREED to defer this item and arrange a Zoom meeting on 01/02/23 for Members to discuss.

23/11 Highways and Rights of Way

No matters were raised or discussed.

23/12 Correspondence

Cllr Mrs Allen introduced the concept of Surrey Tree Wardens, discussed at an Inter-Parish Climate Change Meeting that Cllr Mrs Allen attended. Further information is available at:

<https://www.surreytreewardens.org.uk/>

Cllr Mrs Allen to include information on recruiting a Tree Warden for the Parish by outlining the role in the February/March 2023 edition of the Chilworth Village Magazine.

23/13 Financial Matters

- a) The schedule of payments were presented by the Clerk.
RESOLVED: It was proposed by Cllr Pugh, seconded by Cllr Mrs Allen that the schedule of payments be APPROVED. Shown as Appendix One of these Minutes.
- b) **RESOLVED:** It was proposed by Cllr Peake, seconded by Cllr Mrs Price that the bank reconciliations and statements for periods ended 30/11/22 and 31/12/22 be APPROVED.
- c) **RESOLVED:** It was proposed by Cllr Mrs Price, seconded by Cllr Mrs Tantram to **APPROVE** the Precept request to GBC for 2023/24 at £13,850.
- d) **RESOLVED:** The Clerk to arrange a Zoom meeting for Members to discuss the purchase of a new Noticeboard at Old Manor Lane. Cllr Mrs Tantram and the Clerk will circulate details of quotations obtained in September 2022.

23/14 Items for the next meeting

Councillors requested the following items are discussed at the next meeting:

- Climate Change
- Tree Wardens
- Chilworth Station
- London Road Active Travel Scheme'

Date of the Next Council Meeting: 21st February 2023 in Chilworth Village Hall at 7 p.m.