

ST. MARTHA PARISH COUNCIL

**Members of St Martha Parish Council are hereby summoned to attend the
Annual Meeting of St Martha Parish Council to be held on
Tuesday 24th May 2022 at 7:30 p.m. in
Chilworth Village Hall for the purpose of transacting the following business**

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait

AGENDA

1. **Appointment of Chairman** for the municipal year 2022/23
2. **Chairman to sign Declaration of Acceptance of Office.**
3. **Appointment of Vice-Chairman** for the municipal year 2022/23.
4. **To accept APOLOGIES and reason for absence to be approved** in accordance with the LGA 1972, Sch12, para 40.
5. **Appointment of Committees:**
 - **Planning Committee**
 - **Personnel Committee**
 - **Finance Committee**
6. **Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
7. **Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
8. **Register of Interests** - an update from Members on any amendments.
9. **Minutes of the previous meeting:** The following Council Minutes are to be agreed and signed by the Chairman as a true record: Full Council meeting held on 26th April 2022
10. **Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.
11. **Reports:**

To receive Reports, Communications and Updates:

Parish Clerk:

 - An update from Paul Evans re the spalled stone at the War Memorial
 - An update from SCC (ref 2229308) for the Highway Maintenance Team to clear the footpath from Lockner Farm to Postford House.
12. **Planning**
 - (a) **To DISCUSS AND AGREE a response to GBC on the following applications:**
 - (b) **To RECEIVE and NOTE the outcome of applications previously reported:**
 - **22/P/00408 South Oaks Caravan Park, 106 - 114 Dorking Road, Chilworth GU4 8NS**
Erection of three detached dwellings and one additional caravan pitch, including new access, following rearrangement of site. **Application WITHDRAWN 06/05/22**
 - **21/P/02115 The Bungalow, Blacksmith Lane, Chilworth GU4 8NQ.** Proposed conversion of existing bungalow to create two residential dwelling houses **Application WITHDRAWN 25/04/22**

13. Highways and Rights of Way

- To **DISCUSS AND AGREE** Bahram Assadi's plans for traffic signs along the Dorking Road (ref. site meeting on 11/05/22 and email from Cllr Mrs Price dated 12/05/22).

14. Correspondence

To **RECEIVE and CONSIDER** any correspondence for discussion.

15. Financial Matters

To **RECEIVE and APPROVE** the schedule of payments presented by the Clerk.

To **RECEIVE and APPROVE** the bank reconciliation for period ended 30/04/22.

To **RECEIVE and APPROVE** the accounts for year-ending 31/03/22.

16. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

17. Date of next Full Council meeting – Tuesday 14th June 2022 at 7 p.m.