

ST MARTHA PARISH COUNCIL

Minutes of the Meeting of St Martha Parish Council held on 20th January 2021 at 7 p.m. by Zoom Video Conferencing

Present:

Cllr Mrs. P. Allen
Cllr J. Peake (Vice Chairman)
Cllr Mrs. C. Price
Cllr Jean-Pierre Pugh
Cllr S. Sokolowski (Chairman)

In attendance: Parish Clerk - Anne Tait

Also present:

Andrew Norris
Cllr Adrian Cansell – Shalford Parish Council
Cllr Diana Jones – Guildford Borough Council
Cllr Richard Billington – Guildford Borough Council
Cllr Keith Taylor – Surrey County Council

CHAIRMAN'S ANNOUNCEMENT

The Chairman welcomed everyone and explained the arrangements for conducting the Zoom meeting.

AGENDA

21/06 APOLOGIES FOR ABSENCE – Cllr Keith Taylor – Surrey County Council attending as a Director and Trustee of the Friends of the Hurtwood Charity. Cllr G. Brown detained on a family matter.

21/07 DECLARATION OF INTERESTS – Cllr Peake declared an interest in Agenda item 5 (3) and 5 (5).

21/08 MINUTES

RESOLVED: The Minutes of the Ordinary Parish Council Meeting held on 16th December 2020 were **APPROVED** as a correct record and will be signed by the Chairman (as soon as is practicable) at the earliest opportunity.

RESOLVED: The Minutes of the Extra-Ordinary meeting held on 7th January 2021 were **APPROVED** as a correct record and will be signed by the Vice-Chairman (as soon as is practicable) at the earliest opportunity.

21/09 PUBLIC SESSION

The Clerk reported on a message received from Rosemary Lemon – wishing all Councillors of St. Martha Parish Council and representatives of Surrey County Council; Guildford Borough Council and Shalford Parish Council a Happy New Year!

21/10 REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

Parish Clerk

- **WEBSITE ACCESSIBILITY:** The Clerk reported that this item is pending awaiting discussions with Shalford Parish Council re the future format of documents.
- **GOOGLE WORKSPACE proposed change of Parish Council's e-mail provider to Microsoft 365:** Cllr Pugh AGREED to speak further to Ben Nichols regarding the monthly charge, in view that the Parish Council is not a charity.

ST MARTHA PARISH COUNCIL

Parish Councillors

1. Councillors discussed and noted there was no update re the Chilworth Post Office and Londis Stores.
2. Councillor Mrs Allen reported that she had sent her notes from the Community Rail Partnership Steering Group Meeting to all Cllrs on 07/01/21, the next meeting is in April.
3. Councillor Mrs Allen will give an update to the request to SCC for roundels painted on the highway - near to the Chilworth Infant School at the next meeting.
4. Councillors AGREED not to progress the proposal to produce a leaflet advertising Councillor vacancy – to be delivered to properties in Mill Reach, Pine View Close and Roseacre Gardens. It was noted that this information had already been circulated to Roseacre Gardens residents.
5. Councillors discussed a proposal to apply for a Listing and Local Listing of properties in the Parish. Andrew Norris agreed to write an explanatory paragraph on the difference(s) between Local listing and National Listing.

• Borough Councillors

Cllr Diana Jones reported that leaflets will be produced by GBC to remind car owners about 'engine idling'. It was AGREED to support Chilworth School by supplying leaflets to drivers at the end of a school day.

Cllr Richard Billington reported that he had now returned to work. He reported that unfortunately GBC has had to cut back on Mayoral duties. However, he is trying to preserve as many of their duties as possible, as he knows how important these are to local charities and groups.

• Surrey County Councillor

Cllr Keith Taylor reported that County wide services have dramatically been affected by COVID-19. He reported that SCC were the lead authority for the Resilience Forum, which included arranging sites for vaccination Centres.

Cllr Mrs Price reported that an increase in the numbers of mountain bikers visiting St Martha Hill are ruining the paths by breaking down bracken and building ramps. Cllr Taylor reported that this area is jointly owned by Surrey Wildlife Trust and Surrey County Council. And as such is a balancing act between the Trustees and bikers to maintain a harmonious relationship. Cllr Taylor AGREED to report back after speaking to Jim McAllister at the Countryside Management Group.

21/11 HALFPENNY LANE AND SURREY HILLS

Cllr Mrs Price reported that a meeting had been arranged in mid-Feb with Bahram Assadi and Police Constable Milford.

21/12 THE GUNPOWDER MILLS

West Lodge Planning Applications: 20/P/00793 and 20/P/00794

The Clerk reported on a message received from the Planning Officer that due to the number of objections, the proposals for West Lodge will need to go to the Planning Committee on 3rd February 2021.

21/13 PLANNING

(a) Councillors NOTED the outcome of those applications previously reported:

- **20/P/01496** - Basie Cottage, 24 Roseacre Gardens, Chilworth GU4 8RQ – Front Entrance Porch
GBC APPROVED 06/01/2021.
- **20/P/01987** - Retlaws, 15 Roseacre Gardens, Chilworth GU4 8RQ - First floor extension including extension to existing side dormer. **GBC APPROVED 12/01/2021.**
- **TO NOTE: 20/P/01354: Brantyngheshay, Sample Oak Lane, Chilworth, GU4 8RE.** An appeal has been made to the Secretary of State against the against GBC's decision.

ST MARTHA PARISH COUNCIL

21/14 HIGHWAYS AND RIGHTS OF WAY

- **RESOLVED:** That the Clerk report to SCC the Footpath 252 (North Downs Way) parallel to the Bridleway linking Blackheath - approx. 50 yards. The fallen fence posts and dangling wire is dangerous and should be removed.
- Cllr Pugh reported on the narrowness of the road between Pine-View Close and Mill Lane. The hedging on one side of the road tends to push people into the middle of the road.
RESOLVED: Cllr Pugh will send the Clerk a photo of the precise location – for recording onto the SCC website.

21/15 CHILWORTH WAR MEMORIAL

- **Repairs to the War Memorial:** The Clerk was asked to contact James Rospo of Pierra and request an additional quote to replace the complete stones – as opposed to a repair of the damaged stones, detailed on their quote dated 03/12/20.
RESOLVED: Cllrs AGREED to plant a Crab-apple tree in the Autumn, Cllr Pugh will supply the manure.

21/16 FINANCIAL MATTERS

- (a) Cllrs **RECEIVED and APPROVED** the schedule of cheques/payments.
- (b) Cllrs **RECEIVED and APPROVED** the bank reconciliation to 31/12/2020.
- (c) **RESOLVED:** Cllrs **APPROVED** the quotation from Paul Birch to:
 - fit eight new timber edge steps staked either side of each step with steel 25mm stakes **AND**
 - re-lay two slabs at the Dorking Road War Memorial

21/17 ITEMS FOR THE NEXT MEETING

Councillors agreed the following items for discussion at the next meeting:

- The Chilworth War Memorial remedial work
- Halfpenny Lane
- Chilworth Station
- Chilworth Post Office
- West Lodge Planning Application
- The narrowness of the A248 at Pine-View Close up to Mill Lane.

EXCLUSION OF PRESS AND PUBLIC

EXCLUSION OF PRESS AND PUBLIC it was RESOLVED at 8:45 p.m. that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the items listed under Confidential business of the Agenda.

AGENDA PART II

21/18 CO-OPTION OF A PARISH COUNCILLOR

RESOLVED: To co-opt Mrs Julia Tantram onto the Parish Council at the next meeting.

DATE OF NEXT MEETING: Tuesday 16th February 2021 at 7 p.m. by Zoom