

ST MARTHA PARISH COUNCIL
Minutes of the Meeting of St Martha Parish Council held on
6th April 2017 at Chilworth C of E Infants School

Present:

Cllr P. Corning	Cllr M. Lunnon
Cllr The Rev. S. Sokolowski (Chairman)	

In attendance: Parish Clerk - Anne Tait

Also present:

Cllr D. Wright (Guildford Borough Council) – arrived at 7.45 p.m.
Cllr R. Billington (Guildford Borough Council) – arrived at 8.00 p.m.
Three members of the public

The Chairman welcomed everyone to the meeting, explained the evacuation procedure and reminded those present to switch their electronic devices to silent.

PUBLIC SESSION

Michael Taylor asked when Surrey County Council will be re-surfacing the A246 from Albury and Pine View Close. It was AGREED that the Clerk would write to Bahram Assadi Surrey County Council Highways (copy to Keith Taylor), again raising the issue regarding the poor quality of this stretch of road. Concern should be reported about the narrowing of the road at the bridge outside Postford House which is very dangerous for cyclists, and on the number of complaints that the Parish Council receive.

AGENDA

17/44 APOLOGIES AND REASON FOR ABSENCE

Apologies and reason for absence had been received and accepted from Parish Councillors Mrs Allen, Peake and Cllr K. Taylor (Surrey County Council). Apologies had been received from Cllr Good.

17/45 DECLARATION OF INTERESTS

None declared

17/46 MINUTES OF THE PREVIOUS MEETINGS

It was **RESOLVED** that the Minutes of the St Martha Parish Council meeting held on 9th March 2017 be approved and signed by the Chairman as a true record.

17/47 REPORTS - Councillors received the following Reports, Communications and Updates (for information only, or to be discussed as an Agenda item at a future Council meeting).

a) Parish Clerk

- The Clerk reported on the Guildford Borough/Parish Council liaison meeting held on 24/03/17:

Guildford Philanthropy is an “Area Fund” enabling local people to come together to support needs specific to their communities. Guildford Philanthropy was established to turn ideas into successful social enterprises to help tackle community needs across the borough. By supporting social enterprise, the Fund gives local people and community groups access to the resources they need to get their ventures off the ground to benefit them and their neighbourhoods. The Fund also helps charities, community and voluntary organisations to

become more sustainable and increase their income generation, as well as supporting enterprise and entrepreneurship across the third sector.

- **Police** – 2 alerts:

Make Nothing Happen: reporting suspicious activity & behaviour

Set out below is information regarding a national counter terrorism policing public awareness campaign launching on 6 March 2017. The focus of which is the critical role the public can play to defeat terrorism.

Fraudsters are sending out a high volume of phishing emails to personal and business email addresses, pretending to come from various email addresses, which have been compromised.

b) Parish Councillors

- The Clerk reported (in Cllr Peake's absence) on the Minutes (circulated on 24/03/17 from Peter Stevens GBC Business Manager) from the planning update meeting held on 23/03/17.
- The Chairman reported on the informal meeting with members of the Wonerish Parish Council Planning Committee with regard to planning issues of mutual interest in Blackheath.
Cllr Corning reported on the Shalford Parish Council mtg held on 23/03/17. He reminded those present that the notes had been sent to Councillors earlier that day and asked if there were any questions.
- Cllr Corning reported that he is no longer able to attend the SSALC Social Media Workshop on 12th July at East Grinstead. If any other Cllr wishes to attend, they will need to book.

17/48 FINANCIAL MATTERS

(a) The schedule of cheques totalling £466.71 (+ VAT totalling £25.53) as attached to record Minutes were **approved and signed**.

(b) The Clerk distributed the following reports to each Member:

- A bank reconciliation for the period ended 31/03/17

(c) The Clerk reported that notification had been received from KnowHow stating that the one-year guarantee on the Parish Council laptop will expire on 25/04/17. The offer for a 4-year Care Plan includes free unlimited repairs, including parts and labour at a cost of **£156.00**.

RESOLVED: It was unanimously AGREED to not proceed with the offer.

17/49 PLANNING

(a) The Clerk reported that no new applications had been received since the last meeting.

(b) The Clerk reported on the Guildford Borough Council decision on the following application:
17/W/00138 – Saddlers End, Blacksmith Lane - REFUSED 28/03/17

(c) **A revised planning system/procedure for Councillors:** The Clerk distributed a map of the Parish and Councillors discussed a new planning system/procedure for St Martha. It was agreed to divide the parish into 5 areas and to assign a Cllr to each 'area'. The Chairman to action.

17/50 THE GUNPOWDER MILLS SITE

West Lodge – The Chairman reported on the meeting held on 16/03/17 with Guildford Borough Councillors. The next step is a meeting with members of the Guildford Borough Council Planning Department - now arranged for 24/04/17 at 11:00 a.m.

Cllr Peake reported at the meeting on 26/01/17, that there is no flow in the Canal. Cllr Peake AGREED to send a DRAFT letter to the Clerk who will forward it to the Environmental Agency requesting that the amount of sheet metal piling is reduced.

17/51 NEWLANDS CORNER

Councillors discussed the e-mail from Sally Blake dated 03/04/17. Councillor David Wright reported that Surrey County Council now have permission to put in three parking meters. He advised the general opinion is that the facilities are not very good in comparison with other rural amenities in the County.

17/52 NEIGHBOURHOOD/BUSINESS PLAN

Councillors noted that there was no follow-up meeting yet arranged to discuss the meeting held with Anne Bott on 07/03/17. Cllr Corning AGREED to arrange another date via doodle.com. The Clerk had sent the notes to Councillors on 19/03/17.

The Clerk distributed two leaflets on Community Resilience and referred Councillors to the SCC website for additional comprehensive information on this topic. Cllr AGREED that this would be discussed when agreeing the priorities from the meeting with Anne Bott.

17/53 HIGHWAYS

No matters were raised, except for the poor surface quality on the A248, as Minuted above in the public session.

17/54 CORRESPONDENCE

The War Memorial - Following confirmation from Surrey County Council that the ownership of the land was transferred to the Parish Council in 1975, Councillors discussed the implications of undertaking a tree assessment on the land. It was AGREED that the Clerk should contact Albury and Shalford Parish Clerk to ascertain the name of a contractor to carry out this task.

Civic Service – The Clerk reported on an invitation received for Councillors to attend this year's Service, at Holy Trinity Church, Guildford on 07/05/17 at 11.30 a.m. Cllr Lunnon AGREED to let the Clerk know if he would like to attend.

Guildford Borough Council – Planning Committee: Councillors discussed the letter from Mr John Oliver on the proposed changes to the way the GBC Planning Committee is constituted and how its procedures might be changed. The proposal is to reduce the size of its Planning Committee, which will be discussed at Full Council on 11/04/17 and will be subject to a 12-month trial period. It was noted that Parish Councils have not had the opportunity to comment on the proposal.

Southways, White Lane: The Chairman notified Councillors of an alleged unauthorised development at the above property. It was AGREED that the Parish Council could take no action unless written authoritative evidence about what is actually happening is received. The Clerk reminded those present that the last application for this property was received in August 2016 (to construct a new entrance gate) and approved by GBC on 22/09/16.

17/55 COMMUNICATIONS

The Clerk reported by the Clerk that the e-mail address on the website is now live for parishioners to contact the Council: 'info@stmarthaparishcouncil.co.uk'. It was AGREED that the Clerk would send an e-mail (by bcc) to those parishioners who asked to receive Parish Council information via their e-mail at the 2016 Annual Assembly.

Andrew Norris asked how the Parish Council liaise with other groups in the village, for example, the Gunpowder Mills Group and Chilworth2gether. The Chairman AGREED this was a very valid point and would be discussed at the next meeting.

17/56 ITEMS FOR THE NEXT MEETING

None received.

17/57 DATE OF NEXT COUNCIL MEETING – the date of the next Ordinary Parish Council Meeting (The Annual Parish Meeting) will be held on Thursday 11th May 2017.

EXCLUSION OF PRESS AND PUBLIC

EXCLUSION OF PRESS AND PUBLIC it was RESOLVED at 9:50 p.m. that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the items listed under Confidential Matters of the Agenda.

The Chairman closed the meeting at 10:10 p.m.