

ST MARTHA PARISH COUNCIL
Minutes of the Meeting of St Martha Parish Council held on 8th
September 2016 at Chilworth C of E Infants School

Present:

Cllr. Mrs. P. Allen	Cllr P. Corning	Cllr. M. Lunnon (Vice-Chairman)
Cllr C. Seabrook	Cllr. The Rev. S. Sokolowski (Chairman)	

In attendance: Parish Clerk - Anne Tait

Also present: Cllr Adrian Cansell (Shalford Parish Council)
Cllr R. Billington (Guildford Borough Council)
Cllr D. Wright (Guildford Borough Council) arrived at 9:15 p.m.
Three members of the public

The Chairman welcomed everyone to the meeting and explained the emergency evacuation procedure.

PUBLIC SESSION

The public were invited to address the Council prior to the Council meeting:

- A question was raised with regard to the proposal to extend the yellow lines in Chilworth – around the School and the Percy Arms. The Clerk AGREED to e-mail Cllr Taylor.
- Cllr Cansell reported that there were no updates from Shalford PC acquiring a VAS.

AGENDA

16/125 APOLOGIES AND REASON FOR ABSENCE

Apologies and the reasons for absence were accepted from Cllr Keith Taylor (vacation), Cllrs John Peake (vacation) and R. Good (Family Commitment). Councillors signed the Record of Attendance.

16/126 DECLARATION OF INTERESTS

None declared.

16/127 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED: that the Minutes of the St Martha Parish Council meeting held on 13th July 2016 and the Minutes of the Extra-Ordinary Parish Council Meeting held on 19/08/16 be approved and signed by the Chairman as a true record.

16/128 REPORTS

- Richard Billington – Lead Councillor for Rural Economy, Countryside, Parks and Leisure reported on the work that Council staff are undertaking with Surrey Wildlife Trust at Burpham Court Farm the wetland area along the A3.
- To note the report from Members attending the Shalford Parish Council meeting on 21/07/16 – No attendees
- It was AGREED on the Member attendance at Shalford Parish Council meetings during 2016:
 1. 22nd September 2016 - Peasmarsh Village Hall – Cllr Seabrook
 2. 20th October 2016 - Shalford Village Hall – Cllr The Revd. S. Sokolowski
 3. 17th November 2016 - Chilworth Village Hall – Cllr Mrs Allen
 4. 15th December 2016 - Shalford Village Hall – Cllr P. Corning

16/129 FINANCIAL MATTERS

(a) The Clerk reported on the following balances:

£6,117.56	Business Reserve Account (as at 01/09/16)
£12,401.27	Current Account (as at 02/08/16)

Income received since last meeting (13/07/16):

- **28p** Interest on Business Reserve Account – 31/08/16

(b) The schedule of cheques totalling £7,052.07 (+ VAT totalling £1,069.30) at attached to record Minutes were **approved and signed**.

16/130 PLANNING

(a) The Clerk reported that there have been no decisions received from GBC since the last meeting.

(b) Notice of those received since last meeting

Appendix A

(c) To discuss and agree a corporate response to Planning Application 16/W/00065 – The Charcoal House. For information GBC have advised that an application with a 'W', is dealt with in a different manner to those with a 'P'.

There are only 3 areas to be commented on, although any other comments will be noted in the report:

1. Highway matters
2. Flooding
3. Land contamination

Recommend REFUSE: loss of local employment; parking is inadequate; there is no provision for families with 2 cars, visitors and trades people. Loss of privacy for neighbouring properties via the windows in the living area. It would not result in the provision of much needed small dwellings.

16/131 THE CHILWORTH PARISH MAGAZINE

The Chairman and Members discussed and AGREED that Cllr Seabrook would write the December/January 2017 Parish Council editorial. It was noted that this is due on 15/11/16, the DRAFT wording to the Clerk by 12/11/16.

16/132 THE GUNPOWDER MILLS

West Lodge

- Members discussed and noted the updates on the Feasibility Appraisal prepared by the working party. It was AGREED that this must be sent to GBC Officers by the end of September 2016. Maggie Scott reported that the Heritage Lottery Fund is a local one, and the maximum amount to bid for is £100,00.

The Clerk was asked to clarify three points with the HMRC with regard to VAT:

1. If the Parish Council is awarded a grant are we still allowed to claim back the VAT from contractors/materials?
2. Is work on a Grade 2 listed building exempt from VAT?
3. Would the VAT be waived from the start as because we are a Parish Council?

It was noted that the Parish Council would have to look at a second source of funding and additional community fund raising would need to be organised to make the building more attractive.

16/133 NEWLANDS CORNER

Cllr Wright reported that the parking charges are to go ahead; there is a commitment to smarten up the loos and to re-instate the pathway.

16/134 CHILWORTH WAR MEMORIAL

- The Clerk reported on a message received from John Rye that the mason would be starting in early September. It was AGREED to let John Bailey know the time-scale so that he could confirm that the work had been carried out to a satisfactory standard.

16/135 COMMUNICATIONS

- Cllr Corning AGREED to present a draft proposal on a strategy for communications for Members to consider at the October meeting.
- Cllr Corning reported that he has contacted Anne Bott (The Assistant CEO of SSALC) with regard to her attending a Parish Council meeting to advise Members on formulating a Business Plan.
- Parish and Town Ward Programme - Autumn 2016 - Members discussed and agreed that the Clerk send the following five items for consideration:
 1. *In Chilworth along the A248 (Dorking Road) between between Lockner Farm and Roseacre Garden **The pavement is becoming dangerously narrow due to nettles and brambles encroaching onto the footpath.***
 2. *Chilworth on the A248 (Dorking Road) – opposite the Percy Arms: **Clean inside and around the bus shelter (front (facing the P/Arms and back (facing the level crossing).***
 3. *Chilworth C of E Infant School and The Percy Arms, Dorking Road, Chilworth: **Clean around sub station between these two venues and the layby outside the School.***
 4. *Near the railway crossing in Chilworth, Dorking Road, on the corner leading down Old Manor Lane: **Clear around the village bench and notice boards, cut back the hedge that overhangs the bench***
 5. *Chilworth along the A248 (Dorking Road) – the Bus Shelter opposite Lockner Farm: **Clean inside and around the bus shelter***
- Cllr Seabrook AGREED to look at the fixings of the litter bin by the new seat at the end of Halfpenny Close and report to the Clerk.
- The Clerk reported on an invitation from the Guildford Local Committee to attend the Eastern Parish Cluster Meeting on Wednesday 12/10/16 7 – 9 p.m. at Ockham Parish Room, Ockham Lane, Woking, GU23 6NP. The invitation is open to the Chair, Clerk, or nominated colleagues to attend on the night and contribute to the discussions about issues in the local area, and how they can be jointly addressed.
- The War Memorial Garden – Members AGREED to form a working party to estimate the cost of re-planting, so that a figure could be added into the precept.

16/136 HIGHWAYS

- Cllr Lunnon reported on the drains along the A248 adjacent to 100 Dorking Road. Two were successfully cleared but not the other six. The Clerk was asked to access the interactive website and report them blocked. Ian Fowler should also be made aware.
- The Chairman and Members discussed the process of reporting faults to Surrey County Council. The Chairman confirmed that all queries and fault reports should be sent to the Clerk.
- Cllr Mrs Allen asked the Clerk to contact Colin Pearse and enquire about the trees that Gavin Smith AGREED to fell in Sample Oak Lane in January 2106.

16/137 ITEMS FOR THE NEXT MEETING

- War Memorial Garden – agree a date for a working party
- VAS sign - training

16/138 DATE OF NEXT COUNCIL MEETING – the date of the next Ordinary Parish Council Meeting will be held on Thursday 13th October 2016.

The Chairman closed the meeting at 10:05 p.m.