

## ST MARTHA PARISH COUNCIL

### Minutes of the Meeting of St Martha Parish Council held on 8<sup>th</sup> December 2016 at Chilworth C of E Infants School

Present:

Cllr. Mrs P. Allen	Cllr P. Corning	Cllr. M. Lunnon (Vice-Chairman)
Cllr R. Good	Cllr C. Seabrook	Cllr. The Rev. S. Sokolowski (Chairman)

**In attendance: Parish Clerk** - Anne Tait

**Also present:** Cllr Adrian Cansell (Shalford Parish Council)  
Cllr K. Taylor (Surrey County Council)  
Cllr D. Wright (Guildford Borough Council) – arrived at 8:00 p.m. and left at 8:30 p.m.  
One member of the public

The Chairman welcomed everyone to the meeting and explained the emergency evacuation procedure.

**PUBLIC SESSION** – there was no items discussed.

#### **AGENDA**

#### **16/170 APOLOGIES AND REASON FOR ABSENCE**

Cllr J. Peake, no reason received to log on the Record of Attendance. Councillors present signed the Record of Attendance.

#### **16/171 DECLARATION OF INTERESTS**

Cllr Mrs Allen declared that she knows both the applicant and the architect of planning application 16/P/02399 - Blackheath Cottage, Blackheath, GU4 8RD, to be discussed under PLANNING.

#### **16/172 MINUTES OF THE PREVIOUS MEETINGS**

It was noted that the date of the next meeting at 16/169 was incorrect – it should read 8<sup>th</sup> December 2016. Following this amendment it was **RESOLVED** that the Minutes of the St Martha Parish Council meeting held on 10<sup>th</sup> November 2016 be approved and signed by the Chairman as a true record.

#### **16/173 REPORTS**

- Guildford Borough Councillors – no further updates.
- Surrey County Councillor, Keith Taylor – no further updates.
- Cllr Mrs Allen reported on Shalford Parish Council meeting held on 17/11/16 (the notes were circulated on 20/11/16). The next meeting is on 15/12/16.
- Cllr Mrs Allen's reported on the Minutes of the Quiet Lanes and De-cluttering Working Group held on 03/11/16.
- The Clerk was requested to report on the Surrey County Council website the redundant road signs, barriers and general debris left in Chilworth and Sample Oak Lane following the recent one night closure of the Chilworth Railway Crossing.

#### **16/174 FINANCIAL MATTERS**

- (a) The Clerk presented a Financial Report up to the end of November 2016 and an updated review of the 2016/17 accounts.
- (b) The schedule of cheques totalling £147.88 (+ VAT totalling £6.38) as attached to record

Minutes were **approved and signed**.

- (c) The Budget and Precept for 2017/18: The Chairman reported on the preliminary discussions from the working party held on 09/11/16. A number of items needed further research which the Clerk has ascertained and are recorded in the NOTES section. It was AGREED to meet at 6:30 p.m. before the next meeting on 12/01/17 in Chilworth School to review the updated figures.

### **16/175 PLANNING**

- (a) (a) The Clerk reported on the outcome of those applications previously reported – (No. 4 on the 'Enforcement Cases' planning sheet)
- (b) The Clerk to gave notice of those applications received since the last meeting:
- **16/P/02399- Blackheath Cottage, Blackheath, Guildford, GU4 8RD**  
- Proposed replacement dwelling.  
Councillors discussed this application, viewed the documents via an on-line link to the GBC Planning portal and it was **RESOLVED** that their corporate response to GBC would be: 'No objection to the application as submitted'.

[Appendix A](#)

### **16/176 THE CHILWORTH PARISH MAGAZINE**

The Chairman and Members discussed and AGREED that Cllr Good would write the February/March Parish Council editorial. It was noted that this is due on 15/01/17, and the DRAFT to be sent to the Clerk by 12/01/17.

### **16/177 THE GUNPOWDER MILLS**

West Lodge – The Clerk reported on an e-mail received on 05/12/16 from Marieke van der Reijden Asset Development Manager, GBC Community Services Directorate:

*"I am sorry not to have sent you a response yet from the Council following St Martha Parish Council's proposal for the above property. The situation here is that the Council is still considering its options and no decision has been made yet due to us still gathering information on our option to sell. Whilst I realise the time taken doesn't help you with regards to setting budgets, we are tied to obtaining all the information we need before being able to make a decision. I would like to say we will have this ready before the end of the year, but given we are moving swiftly towards Christmas, this will most likely be in the new year".*

### **16/178 NEWLANDS CORNER**

Councillors noted there was no further update on the proposed installation of parking meters.

### **16/179 CHILWORTH WAR MEMORIAL**

Councillors noted John Bailey's e-mail dated 21/11/16 on the latest renovations by Chichester Stoneworks. John reported that he visited a while ago and was glad to see from the photographs that they have moved the slabs around. His comments last time were that a couple of stones that needed spinning back to ensure they lined up, and that the joints were quite wide. He suggested that frequent checks need to be made to see in early 2017 if the pointing stays in and noted that it would be very difficult to get them tighter without rebuilding the whole monument. He stated that he would call in again in the early part of 2017 to see how the winter affects the renovation works.

The War Memorial Garden – Councillors discussed and reviewed the proposal to improve and re-plant the gardens. Cllr Mrs Allen offered to review what needs doing, which if AGREED, could be factored into the budget for 2017/18.

### **16/180 CORRESPONDENCE**

The Clerk reported on the following items of correspondence received:

- Notice of the next Guildford Local Committee Meeting to be held on 13/12/16.
- The 2017 Register of Electors – Councillors can request their own copy from Elaine Bradbrook, the Clerk AGREED to forward the details. Deadline for requesting is 20/01/17.

- The Clerk reported on a request received from 'Jobbydoo' to be added to the Parish Website. Cllr Corning offered to research further into the Company, before a decision is made.

**16/181 ST MARTHA PARISH COUNCIL COMMUNICATIONS**

Councillors discussed the progress on improvements made to the website. The Clerk reported on the liaison with the Churches website and the link between both organisations is now advertised on both websites.

**16/182 HIGHWAYS**

The Clerk AGREED to contact Mike Dawson for additional information re Highways Localism and if the Parish Council could access funding for specific projects.

**16/183 NEIGHBOURHOOD/BUSINESS PLAN**

Councillors discussed the final arrangements of the meeting with A. Bott on 10/01/17. The Clerk was asked to book Chilworth School from 7:00 – 9:00.

**16/184 THE DUNSFOLD PARK DEVELOPMENT**

Councillors noted that there was no update.

**16/185 ITEMS FOR THE NEXT MEETING**

Content of the Annual Parish Meeting (Annual Assembly)

Councillors to discuss the actions arising from Anne Bott's visit on 10/01/16.

**16/186 DATE OF NEXT COUNCIL MEETING** – the date of the next Ordinary Parish Council Meeting will be held on Thursday 12<sup>th</sup> January 2017.

The Chairman closed the meeting at 9:40 p.m.