

# ST MARTHA PARISH COUNCIL

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## Minutes of the Meeting of St Martha Parish Council held on 15<sup>th</sup> January 2020 at Chilworth C of E Infant School

### Present:

Cllr Mrs. P. Allen  
Cllr J. Peake (Vice Chairman)  
Cllr Mrs. C. Price  
Cllr S. Sokolowski (Chairman)

**In attendance: Parish Clerk** - Anne Tait

### Also present:

Cllr Diana Jones - Guildford Borough Council  
Maggie Scott – Chilworth2gether  
Cllr Adrian Cansell – Shalford Parish Council  
Gavin Morgan – Guildford Heritage Forum  
Two members of the public

The Chairman welcomed everyone to the meeting, explained the emergency evacuation procedure and respectfully reminded those present to switch their electronic devices to silent.

## AGENDA

### **20/01 APOLOGIES FOR ABSENCE**

To accept apologies and reasons for absence in accordance with LGA 1972, Sch12, para 40. The apology and reason for absence was accepted from Parish Councillor G. Brown, Guildford Borough Councillor R. Billington (Mayor of Guildford) and Surrey County Councillor K. Taylor.

### **20/02 DECLARATION OF INTERESTS**

None declared

### **20/03 MINUTES**

**RESOLVED:** Cllr Peake requested the following alteration of wording at Minute number 19/106. "*Cllr Peake has asked Richard Parker (via Hilary Parker) to talk to the residents of Postford House*". Following the alteration, the Minutes were approved, and the Chairman signed as a correct record the Minutes of the St Martha Parish Council Meeting held on 21<sup>st</sup> November 2019.

### **20/04 THE GUNPOWDER MILLS**

**West Lodge:** Cllr Jones reported that she had received correspondence from GBC Officers - Marieke van der Reijden, John Redpath and Joss Bigmore, regarding the proposed sale.

Andrew Norris and Maggie Scott reported that they have offered to give new GBC Councillors a guided tour of the site, so that they may appreciate the importance of retaining it as a historic asset and not a commercial asset.

Gavin Morgan suggested that there may be a last chance to challenge the new Council in GBC. Officers must be encouraged to recognise that West Lodge is NOT a commercial asset but a HISTORIC asset and is integral to the Scheduled Monument site.

**RESOLVED:** That a letter is sent to GBC Officers: Cllrs Caroline Reeves, Joss Bigmore and R. Billington and Mr James Whiteman, with a request that West Lodge is retained as a GBC Heritage asset.

**RESOLVED:** For a date to be set at the meeting of the 'Friends' on Thursday 23<sup>rd</sup> January 6:30 p.m. in the Percy Arms to discuss the 100 years anniversary commemorations.

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### 20/05 PUBLIC SESSION

- Rosemary Lemon reported that work to the extension of the platform at Chilworth Station is progressing and stated that the contractors are to be thanked for their courteous and professional approach to residents.
- Cllr Adrian Cansell reported that the VAS owned by Shalford PC has now been moved to the pole opposite the Chilworth War Memorial. Cllr Cansell reported that both Borough Cllr Matt Furniss and SCC Highways are aware of the statistics he sends weekly re speeding vehicles.

### 20/06 REPORTS

- Parish Clerk
  - a) The flow of water along the P/Arms car park – The Clerk reported that no reply had been received from the letter to the residents of Postford House to enquire if some of the Councillors can visit their property, to gain a better understanding of how the flow of water could be increased. The Clerk to write again. Cllr Peake has no up-to-date information from Hilary or Richard Parker re his subject
- Borough Councillors – Cllr Diana Jones reported on the correspondence received in Minute 20/04.
- Surrey County Councillor – No Councillor present.
- Parish Councillors –
  - a) **Cllr Mrs Allen** – reported on the Shalford Parish Council meeting held on 19/12/19 - notes previously circulated on 20/12/19. Minutes from the North Downs Line meeting held on 09/01/2020 will soon be available and Cllr Mrs Allen will forward.

### 20/07 PLANNING

(a) Outcome of those applications previously reported:

- **19/P/01786** 33 Roseacre gardens, Chilworth GU4 8RQ – **GBC APPROVED 30/11/19**
- **19/P/01773/4**: Middle House, Lockner Holt, GU4 8RG - **GBC APPROVED 02/12/19**
- **19/T/00280**: Little Brook, Old Manor Lane, Chilworth GU4 8NE. **GBC APPROVED 27/11/19**
- **19/T/00286**: Juniper Cottage, Blacksmith Lane, Chilworth, GU4 8NQ. **GBC APPROVED 03/12/19**

(b) Notice of those received since last meeting on 21/11/19:

- **EN/20/00013**: 126 Dorking Road, Chilworth GU4 8NS. Alleged removal of a hedge and the erection of a fence in breach of planning approval - 16/P/02534

### 20/08 HIGHWAYS AND RIGHTS OF WAY

- Vehicle Activated Sign (VAS) –  
**RESOLVED:** It was AGREED unanimously that this Parish Council would not purchase a VAS to use in the Parish. It was noted that Shalford Parish Council are allowing this Parish Council to use their VAS on a shared basis. Shalford Parish Councillor Adrian Cansell was thanked for his continued support by re-locating the VAS from the Dorking Road pole to the pole opposite the War Memorial on the A248.
- **RESOLVED:** The Clerk to contact Bahram Assadi with confirmation that the pole opposite the War Memorial (purchased by the Parish Council) is to remain.

### 20/09 CORRESPONDENCE

- a) SSALC Survey 2020 Cllrs discussed each heading on the survey and agreed a response. The Clerk to complete and return.
- b) Cllrs discussed the letter from Mary Lewis - SCC Cabinet Member for Children and Dave Hill Director of Children's Services.

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**RESOLVED:** That this Parish Council offers to display posters re Foster Homes on their noticeboards.

- b) **RESOLVED:** To ask Henrietta Stock from GEF's Climate Crisis Group to give a presentation at the St Martha Parish Annual Assembly on 22/04/20. To provide a flyer advertising the Annual Assembly Programme and request that it be delivered with the next Chilworth Village Magazine.

### **20/10 FINANCIAL MATTERS**

- (a) **RESOLVED:** Cllrs received and approved the schedule of cheques for approval and payment, as presented by the Parish Clerk.
- (b) **RESOLVED:** Following a review of the current budget head figures for the year ending 31/03/2020, Councillors set the precept request to Guildford Borough Council at £15,030. It was noted that there is no increase from last year.

### **20/11 ITEMS FOR THE NEXT MEETING**

Councillors agreed the following items for discussion at the next meeting:

- Discuss the programme for Annual Assembly on 22/04/20
- Cllrs to present their Asset Register checks
- To discuss the updated Financial Regulations
- To note the War Memorial remedial work
- Cllrs to discuss attendance at Shalford PC meetings

The Chairman thanked those present for their attendance and closed the meeting at 9:10 p.m.

**DATE OF NEXT MEETING: Wednesday 12<sup>th</sup> February 2020**