

To: **All St Martha Parish Councillors**

You are hereby summoned to attend the meeting of St Martha Parish Council to be held remotely via the Zoom application on **Monday 7<sup>th</sup> September 2020 at 7 p.m.** for the purpose of transacting the following business. Members of the public and press have a right and are cordially invited to be present at the meeting.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please use these details to join the meeting:

Password: Contact the Clerk – 07976 778864

Anne Tait (Clerk)

**The Chairman will set out the procedure for conducting the meeting via the remote platform Zoom. See log-in details above.**

## **AGENDA**

### **1. APOLOGIES AND REASON FOR ABSENCE**

1. **DECLARATION OF INTERESTS** by Members on agenda items

3. **MINUTES** To be agreed and signed by the Chairman (as soon as is practicable) as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 15<sup>th</sup> July and the extra Ordinary meeting on 11th August 2020.

4. **PUBLIC SESSION** The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

### **5. REPORTS:**

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- **Parish Clerk**

- 1. Cllrs to AGREE attendance at **Shalford PC Meetings:**

- 17th September – Peasmarsh Village Hall

- 22nd October – Shalford Village Hall

- 19th November – Chilworth Village Hall

- 17th December – Shalford Village Hall

- 2. **Chilworth Newsletter** – Cllrs to note that the editorial deadline for the next copy is 15<sup>th</sup> September  
Cllr John Peake is on the schedule to write.

- **Borough Councillors (5 Minutes)**

- **Surrey County Councillor (10 Minutes):** Cllr Taylor to report on the message received from Natalie Bramhall - SCC Cabinet Member for Environment & Climate Change: SCC has made a commitment to facilitate the planting of 1.2M new trees in the County over the next 10 years as part of our Climate

Change Strategy.

- **Parish Councillors**

## **6. UPDATES TO THE WEBSITE AND ACCESSIBILITY REQUIREMENTS**

Members to discuss the way forward with uploading news items onto the website (see e-mail dated 18/08/2020) and agree a plan for the work on the website to be compliant with the new accessibility regulations by (23<sup>rd</sup> September 2020).

## **7. THE GUNPOWDER MILLS**

- **West Lodge:**

Cllrs to note any updates on the West Lodge Planning Application and proposed Lease from GBC.

## **8. PLANNING**

### **(a) Outcome of those applications previously reported**

- **20/P/00933** - St Martha's Cottage, 77 Dorking Road, Chilworth GU4 8NP - **Certificate of Lawfulness** for a proposed development to establish whether the conversion of the existing garage into a habitable space, including changes to fenestration would be lawful. **GBC Approved 11/08/2020.**

**(b) Notice of those received since last meeting** (11/08/2020) Cllrs to discuss and agree a response to GBC on the following applications:

- **20/P/01377:** Hurstcote, Halfpenny Lane, Chilworth GU4 8PY. Erection of a glass link from the main dwelling to the existing garage, underground tunnel connecting the main dwelling to the existing garage, extensions, and alterations to the existing outbuilding. Construction of a swimming pool and replacement store.
- **20/P/01405:** 8 Haywards Corner, Dorking Road, Chilworth GU4 8BG. Second floor extension, including changes to garage roof structure, three dormers and other changes to fenestration.
- **20/P/01354:** Brantyngheshay, Sample Oak Lane, Chilworth GU4 8RE. Proposed extensions to the front, side, and rear elevations, following demolition of existing rear extensions and conservatory. Changes to doors, windows, and fenestration.
- **20/T/00236:** Tal Y Bont, Blacksmith Lane, Chilworth GU4 8NQ. T1 Oak, 5m crown lift, 30% crown thin, crown clearance, dead and dangerous removal, ring and remove most of the ivy.
- **20/P/01432:** Arkaig, 26 Roseacre Gardens, Chilworth GU4 8RQ. Front and rear extension along with changes to fenestration

## **9. HIGHWAYS AND RIGHTS OF WAY**

To receive any items for reporting to SCC or GBC.

## **10. CHILWORTH WAR MEMORIAL**

To receive any report on the update to the damage to the stonework

## **11. CORRESPONDENCE**

- **Blackheath Cottage** – e-mail from Lee Payne – Senior GBC Enforcement Officer re newly erected site gates.

**12. FINANCIAL MATTERS**

- (a) Cllrs to **RECEIVE and APPROVE** and sign the schedule of cheques
- (b) Cllrs to **RECEIVE and APPROVE** the bank reconciliation for July 2020
- (c) CFGA application for 2021-22

**13. ITEMS FOR THE NEXT MEETING**

To receive requests for items for discussion at the next meeting

**EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS**

**DATE OF NEXT COUNCIL MEETING: Monday 12th October 2020**