

ST. MARTHA PARISH COUNCIL

Members of St Martha Parish Council are hereby summoned to attend the PARISH COUNCIL MEETING

to be held on **Tuesday 22nd March 2022 at 7.00 pm in Chilworth Village Hall** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait

AGENDA PART I

1. Apologies and reason for Absence

2. Declaration of Disclosable Pecuniary Interests (DPIs) - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.

4. Register of Interests - an update from Members on any amendments.

5. Minutes of the previous meetings: The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting held on 22nd February 2022

6. Public participation session – 10 minutes - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.

7. Reports:

To receive Reports, Communications and Updates:

Parish Clerk:

- Surrey County Council Treescapes project - an update on the collection and delivery of trees for planting at the War Memorial site.
- Report on the Clerk's Forum

Parish Councillors:

- Cllrs Peake and Cansell to report on any items relevant to St Martha Parish Council from the Shalford PC meeting held on 24/02/22.
- Cllr Peake – tree assessment at 102 Dorking Road and clearance of pavement along the Dorking Road.
- **To DISCUSS** the programme for the Annual Assembly on 6th April 2022.
- **To DISCUSS** the Jubilee arrangements

Borough Councillor's Report (5 Minutes)

Surrey County Councillor's Report (5 Minutes)

8. The Gunpowder Mills

West Lodge:

- **To RECEIVE and NOTE** the results of the survey by the Friends of the Gunpowder Mills Group.
- **To RECEIVE** an update regarding the two funding streams.

9. Planning

(a) To DISCUSS AND AGREE a response to GBC on the following applications:

- **22/P/00237 6 Pine View Close, Chilworth GU4 8RS.** Construction of a first-floor front extension and part two storey/part first floor rear extension.
- **22/W/00015 Land to the east of Chilworth Manor, Halfpenny Lane, Chilworth GU4 8NN.** Prior Approval under Schedule 2, Part 6 of the Town and Country Planning (General Permitted Development) England Order 2015 (as amended) to form a new access road, 25m in length and 2.5 m in width.
- **22/P/00270 Lockner Holt House, Lockner Holt, Chilworth, GU4 8RG.** Erection of oak framed woodland maintenance/log store building to replace existing woodland maintenance store building and garage.
- **22/P/00321 Old Manor Farm, Old Manor Lane, Chilworth, GU4 8NE, proposed** single storey side addition.
- **22/T/00049 Little Brook, Old Manor Lane, Chilworth, GU4 8NE,** Western Red Cedars (P1 and P2) REMOVE (Chilworth Gunpowder Mills Conservation Area)

(b) To RECEIVE and NOTE the outcome of applications previously reported:

- **21/P/02524 Heathfield House, Lockner Holt, Chilworth GU4 8RG.** Variation of condition 2 (plans) of P/application 21/P/01307 approved on 30/07/21, to allow for proposed external landscaping including wrap-around decking, external steps and pool. **GBC APPROVED 10/03/22.**

10. Highways and Rights of Way

To RECEIVE and CONSIDER the any update on traffic calming measures along the A248. To RECEIVE and CONSIDER road signage in Halfpenny Lane

11. Correspondence

To RECEIVE and CONSIDER any correspondence for discussion.

- To RECEIVE and CONSIDER the emails from GBC re 'Homes for Ukraine' scheme.

12. Financial Matters

To RECEIVE and APPROVE the schedule of payments presented by the Clerk.

To RECEIVE and APPROVE the bank reconciliation for period ended 28/02/22.

To RECEIVE and NOTE the Internal Audit for year ending 31/03/2022 has been set for 07/06/22.

A meeting of the Parish Council needs to be set after 07/06/22 and before 30/06/22 to sign off the documentation.

13. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from members.

14. Date of next Full Council meeting – Wednesday 27th April 2022

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

15. Councillors Resignation

To RECEIVE, NOTE and DISCUSS prior notice received by the Clerk of a Councillors resignation.