

To: All St Martha Parish Councillors

Your attendance is requested at an Ordinary Parish Council Meeting to be held on
Thursday 21st November at 7.30 p.m.
at Chilworth C of E Infant School

Anne Tait (Clerk)

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To be agreed and signed by the Chairman as a true record of the Ordinary St Martha Parish Council meeting held on 5th September 2019 and the Extra-Ordinary meetings held on 2nd October and 4th November 2019.

4. PUBLIC SESSION The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

5. REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- Parish Clerk
Cllrs to discuss and agree authors of the PC article for the Chilworth Magazine in 2020
- Borough Councillors (5 Minutes)
- Surrey County Councillor Report (10 Minutes)
- Parish Councillors
Update from Cllrs on convening a meeting to discuss the flow of water through the Percy Arms Car Park
Cllr Mrs Allen a report on the North Downs Line Steering Group
Cllr Mrs Allen to update Cllrs on the SSALC Annual meeting – notes circulated on 16/10/.19.

6. PARISH COUNCIL MEETINGS

1. Councillors to discuss and agree future meetings in 2020 - the frequency, day and time.
2. Councillors to set a date for The Annual Parish Meeting in 2020. (To be held between 01/03/20 and 01/06/20).

7. THE GUNPOWDER MILLS

- a) Cllrs to review the Annual Friends Meeting held on 14/11/19.
- b) Cllrs to discuss holding an event to commemorate the 100 years anniversary since closure of the Mills.
- c) Date for 2020 Meeting and suggestion received from Chilworth2gether for a speaker.

8. PLANNING

(a) Outcome of those applications previously reported:

- **19/T/00208:** Little Brook, Old Manor Lane, Chilworth, Guildford, GU4 8NE

(b) Notice of those received since last meeting on 04/11/19:

- **19/P/01887:** Silver Shoe, Blacksmith Lane, Chilworth, GU4 8NF – Conversion of existing loft space into habitable space by raising the ridgeline of the existing roof and insertion of roof lights.

9. HIGHWAYS AND RIGHTS OF WAY

- a) To bring any highways or other matters to the attention of Surrey County Council and Guildford Borough Council.

10. CORRESPONDENCE

- a) Cllrs to receive any correspondence received by the Clerk.

11. FINANCIAL MATTERS

- (a) Cllrs to approve and sign the bank reconciliation for October 2019.
(b) Cllrs to receive and approve the schedule of cheques for approval and payment as presented by the Parish Clerk
(c) Cllrs to review the budget figures to date and discuss the figure for each budget head for the financial year ending 31/03/21 and level of Precept for 2020-21.

12. ITEMS FOR THE NEXT MEETING

To receive requests for items for discussion at the next meeting

13. DATE OF NEXT COUNCIL MEETING – Thursday 16th January 2020