

Members of St Martha Parish Council are hereby summoned to attend the
PARISH COUNCIL MEETING
to be held on **Wednesday 15th December 2021 at 7.00 pm in St Thomas' Church, 122 New Road, Chilworth** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait

AGENDA PART I

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES to AGREE AND SIGN by the Chairman as a true record the Minutes of the St Martha Parish Council Meeting held on 25th November 2021.

4. PUBLIC SESSION to RECEIVE and CONSIDER questions from members of the public.

5. REPORTS:

To receive Reports, Communications and Updates:

Parish Clerk:

- The Local Government Boundary Commission for England - consultation
- Surrey Hills: your place, your voice – email forwarded on 01/12/21
- Surrey County Council – plans (next steps) for Treescapes Trees

Parish Councillors:

- To **DISCUSS** this Parish Council's involvement in the Tillingbourne River pollution and extraction
- To **DISCUSS** the Surrey Hills AONB Boundary Review

Borough Councillor's Report (5 Minutes)

Surrey County Councillor's Report (5 Minutes)

6. GUNPOWDER MILLS

West Lodge:

- To **RECEIVE and NOTE** an update on the two grant applications – Your Fund Surrey and HLF.

7. PLANNING

(a) To **DISCUSS AND AGREE** a response to GBC on the following applications:

- **21/P/02115 The Bungalow, Blacksmith Lane, Chilworth GU4 8NQ** Proposed conversion of existing bungalow to create two residential dwelling houses.
- **21/P/02259 Silvercoombe, Blackheath GU4 8RD** Conversion of garage/carport into habitable accommodation; alterations including changes to fenestration and insertion of four rooflights
- **21/P/02410 Birkfield, Blacksmith Lane, Chilworth GU4 8NF** First floor side extension.

(b) An Enforcement Notice - for information:

- **EN/21/00415 1 Haywards Corner, Dorking Road, Chilworth GU4 8BG.** Alleged unauthorised operational development consisting of an outbuilding containing a wood burning stove.

8. HIGHWAYS AND RIGHTS OF WAY

To **RECEIVE and CONSIDER** the points identified from the site visit by Bahram Assadi on 4th August 2021. Reference numbers: 1981375/1981379.

9. CORRESPONDENCE

- To **RECEIVE and CONSIDER** any correspondence for discussion.

10. FINANCIAL MATTERS

- (a) To **RECEIVE and APPROVE** the schedule of payments presented by the Clerk.
- (b) To **RECEIVE and APPROVE** the bank reconciliation for November 2021.
- (c) To **RECEIVE and CONSIDER** the DRAFT budget 2022-23 - reference email forwarded from M. Rogers on 02/12/21.

11. ITEMS FOR THE NEXT MEETING

Items for inclusion on future agendas - to receive any suggestions from members.

DATE OF THE NEXT COUNCIL MEETING: 20th January 2022

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

12. CLERK'S LOG OF HOURS

To **RECEIVE and CONSIDER** the hours logged on the Clerk's August, September, October and November 2021 timesheets. Reference (Minute number 21/116).