

ST. MARTHA PARISH COUNCIL

Members of St Martha Parish Council are hereby summoned to attend the PARISH COUNCIL MEETING

to be held on **Tuesday 14th June 2022 at 7.00 pm in Chilworth Village Hall** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait- Parish clerk

9th June 2022

AGENDA PART I

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** - an update from Members on any amendments.
- 5. Minutes of the previous meetings:** The following Council Minutes are to be agreed and signed by the Chairman as a true record:
 - Full Parish Council Meeting held on 26 April 2022
 - Annual Meeting of the Parish Council held on 24 May 2022
- 6. Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.
- 7. Reports:**

To receive Reports, Communications and Updates from:
Parish Clerk:
To **receive and approve** the dates, time, and venue for forthcoming Parish Council Meetings:
All meetings to be held in Chilworth Village Hall at 7 p.m.

2022	2023
Tuesday 19 th July 2022	Tuesday 17 th January 2023
Tuesday 13 th September 2022	Tuesday 21 st February 2023
Tuesday 18 th October 2022	Tuesday 21 st March 2023
Tuesday 22 nd November 2022	Tuesday 18 th April 2023
Tuesday 13 th December 2022	Tuesday 23 rd May 2023

- The Friends of the Gunpowder Mills: Tuesday 15th November 2022

Authors of the Chilworth Village Magazine

To **discuss and agree** the next author of the August/September 2022 edition.

Attendees at Shalford Community Council Meetings

To **discuss and agree** attendance at Shalford Community Council Meetings.

Parish Councillors:

- To **receive and discuss** Cllr Mrs Allen's report on the cross-parish initiative meeting with Bramley, Shalford, St Martha and Wonersh held on 06/06/22. Ref email dated 06/06/22 and agree support for '20s Plenty' speed restriction in our Parish.
- To **receive and discuss** how to take forwards the points raised at the Annual assembly of St Martha Parish on 24 May 2022.
- To **receive** Cllr Pugh's report on his contact with Mark Appleton (GBC) regarding West Lodge.

Borough Councillor's Report (5 Minutes)

Surrey County Councillor's Report (5 Minutes)

Shalford Community Councillor's Report (5 minutes)

8. The Gunpowder Mills

9. Planning

(a) To **discuss and agree** a response to GBC on the following applications:

- **22/P/00886 Old Wolverly, 160 Dorking Road, Chilworth, Guildford, GU4 8RL**

Proposal: Erection of two-storey rear extension with rear Juliet balcony and rear pv panels.

- **22/P/00743 - Pilar Lodge, Sample Oak Lane, Chilworth GU4 8RE**

Proposal: Demolition and replacement of the swimming pool and pool house to the main dwelling house, the demolition and replacement of the guest dwelling house, the demolition of all other detached residential outbuildings, and their replacement with a detached garage block, a detached tractor and equipment barn, greenhouse and a potting shed within the walled garden area, and a gate and fruit store together with the associated access arrangements.

- **22/T/00116 - Gresham, Blacksmith Lane, Chilworth, GU4 8NQ**

Proposal: Ash T1 – fell due to Ash dieback. Ash 2 – fell due to Ash dieback (Chilworth Gunpowder Mills Conservation Area),

(b) To **RECEIVE and NOTE** the outcome of applications previously reported:

10. Highways and Rights of Way

11. Correspondence

12. Financial Matters

- To **receive and approve** the schedule of payments presented by the Clerk.
- To **receive, approve and sign** the bank reconciliation and statements for period ended 31/05/22.
- To **consider and approve** the Internal Auditor's report carried out on 7 June 2022.
- To **receive and approve** the Annual Return for the year ended 31 March 2022 - **Section 1 Annual Governance Statement** for 2021/2022. The Chairman to sign.
- To **receive and approve** the Annual Return for the year ended 31 March 2022 - **Section 2 Accounting Statement** for 2021/2022. The Chairman to sign.
- To **receive and approve** submitting a **Certificate of Exemption** for a smaller authority where the gross income or gross annual expenditure does not exceed £25,000. The Chairman to sign.
- To **receive and approve** the increase in grass cutting contract for year 2022/2023.

13. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

14. Date of next Full Council meeting – Tuesday 19th July 2022

EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

AGENDA PART II

15. The Clerk's contract

To **receive and consider** by the Personnel Committee the briefing paper on the Clerk claiming holiday pay – Reference 15 on the Clerk's Contract of Employment.