

To: All St Martha Parish Councillors

Your attendance is requested at an Ordinary Parish Council Meeting to be held on
Wednesday 12th February 2020 at 7.30 p.m.
at Chilworth C of E Infant School

Anne Tait (Clerk)

AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DECLARATION OF INTERESTS by Members on agenda items

3. MINUTES To be agreed and signed by the Chairman as a true record the Minutes of the Ordinary St Martha Parish Council meeting held on 15th January 2020.

4. PUBLIC SESSION The next fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

5. REPORTS:

To receive Reports, Communications and Updates (for information only, or to be discussed at a future Council meeting).

- Parish Clerk
Update on the flow of water along the P/Arms car park
- Borough Councillors (5 Minutes)
- Surrey County Councillor Report (10 Minutes)
- Parish Councillors
Cllr Mrs Allen to report on the repair work carried out to two Noticeboards.
Cllr Mrs Allen to report on the 'Jessie's Seat Commemoration 2020' event on 29/02/20.

6. THE GUNPOWDER MILLS

- a) West Lodge: Cllrs to note the letter from the Parish Council requesting that Guildford Borough Council (GBC) re-consider disposing of West Lodge as a normal commercial asset.
- b) Cllrs to discuss the proposal to draw up a paper to GBC, recommending postponing the sale of West Lodge whilst other options could be considered.
- c) Annual Commemorations: Following confirmation from The Revd Sokolowski, Cllrs to discuss the proposed Saturday evening event: 21st November 2020 in St Martha Church.
- d) Cllrs to note the date of the Annual Meeting of the 'Friends of the Gunpowder Mills' – 21/10/2020 and discuss the programme.
- e) Cllrs to discuss the outcome from the tree felling in the Estate.
- f) To suggest a date for the next 'Friends' meeting.

7. LOG OF VISITS OF PARISH ASSETS AND RISK REGISTER

- a) Councillors to give a report on their recent inspection of Council assets.

8. PLANNING

- (a) Outcome of those applications previously reported:
- (b) Notice of those received since last meeting (15/01/20), and Cllrs to discuss and agree a response to GBC on application:

20/P/00046: Horseshoes, 20 Roseacre Gardens, Chilworth GU4 8RQ - Erection of a two-storey rear extension, changes to fenestration and new garden room and timber shed following demolition of timber garage.

9. ATTENDANCE AT SHALFORD PARISH COUNCIL MEETINGS

St Martha Parish Cllrs to AGREE attendance at forthcoming Shalford PC meetings:

- 20th February – Chilworth Village Hall
- 19th March – Shalford Village Hall
- 23rd April – Peasmarsh Village Hall

10. THE PROGRAMME FOR THE ANNUAL ASSEMBLY

- (a) Cllrs to agree and confirm the wording on the GEF's flyer for the Annual Assembly
- (b) Cllrs to discuss the programme/publicity and refreshments for the Annual Assembly

11. HIGHWAYS AND RIGHTS OF WAY

- a) To bring any highways or other matters to the attention of Surrey County Council and Guildford Borough Council.

12. CORRESPONDENCE

- a) Chilworth Post Office: The Chairman to report on a letter received from G. Fagg.
- b) Guildford Borough Council - LGA Peer Review of Planning Committee, Cllrs to discuss attendance.
- c) Rural Affordable Housing – Cllrs to discuss the e-mail received from Louise Williams Rural Housing Enabler for Surrey Community Action.

13. FINANCIAL MATTERS

- (a) Cllrs to approve and sign the bank reconciliation for January 2020
- (b) Cllrs to receive and approve the schedule of cheques for approval and payment as presented by the Parish Clerk
- (c) The Clerk to report on updating the Financial Regulations.

13. ITEMS FOR THE NEXT MEETING

To receive requests for items for discussion at the next meeting

14. DATE OF NEXT COUNCIL MEETINGS: Wednesday 18th March 2020