

NOTICE OF MEETING

6th November 2024

To: All Members of the Council

You are hereby respectfully summoned to attend the **Full Council Meeting** to be held in **Chilworth C of E Infant Schol** on **Monday 11th November 2024 at 7.00 pm** for the purpose of transacting the following business.

Signed: *Anne Tait*
Clerk to the Council

Members of the public and press have a right and are cordially invited to be present at the meeting. Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.

AGENDA

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meeting:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

 - 3rd September 2024
 - 10th October 2024
- 6. Public participation session (see above).**
- 7. Reports:**

To receive Reports, Communications and Updates from:

 - **Parish Clerk** - to follow
 - **Chairman's Report** – to follow
 - **Parish Councillors**: A brief oral report from J Peake on:
 - a) The path up to the Church of St. Martha
 - (b) Damage to trees in Halfpenny Close, Chilworth.
 - **Guildford Borough Councillor's Report (5 Minutes)**
 - **Surrey County Councillor's Report (5 Minutes)** –
 - **St Martha Parish Council's Tree Warden** (5 minutes)
- 8. Chilworth Village**

Shalford Community Council meeting held on 24/11/2024. Comments from Cllr Cansell and the report Previously sent by Cllr Mrs Allen on 30/10/24.
- 9. Planning**

- **To discuss and agree** the recommendation to Guildford Borough Council on the following application(s): None at the time of the Agenda being published.
- **To receive and note** any outcomes from GBC on applications previously reported:
 - a) **Application Number: 24/P/01230 - Edale, 9 Pine View Close, Chilworth GU4 8RS**
Proposal: Erection of single storey rear extension, two storey side extension and extension to front dormer. **GBC APPROVED 16/10/2024**
 - b) **Application Number: 24/P/01207 - 7 Dorking Road, Chilworth GU4 8NW**
Proposal: Erection of a rear pitched roof extension with the addition of rear facing dormer window. **GBC APPROVED 31/10/2024**

10. Highways, Footpaths and Rights of Way

11. Correspondence

To receive and note any correspondence.

12. Chilworth War Memorial (see Chairman's Report)

13. The Parish Website (see Clerk's Report)

14. Policies, Financial and Regulation Approvals

- a) **To receive and approve** the schedule of payments presented by the Clerk.
- b) **To receive approve and sign** the bank reconciliation for period ended 30th September 2024.
- c) **To receive and approve** a new signatory for the Parish Council's National Westminster Current Bank Account.
- d) **To receive and review** the current budget (Year Ending 31/03/25) as at 01/11/24. And a DRAFT budget for 2025/2026.

15. Items for the next meeting

To receive any suggestions from Members for items for inclusion on future agendas.

- The A248
- Draft Budget for 2025/2026

16. Next Meeting: Thursday 12th December 2024 at 7 p.m.

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, members of the public and press are to be excluded from the meeting.

17. (a) NALC salary scales for 2024/2025

To agree the staff salary [backdated to 01/04/2024] in accordance with the newly published Salary Scales. Information from NALC will be issued to all Members prior to the meeting.

(b) To receive and consider the hours logged on the Clerk's 2024 timesheets for a four-month period from July to October 2024. A log showing the cumulative hours for 2024 will be issued to all Members prior to the meeting.