

# **NOTICE OF MEETING**

Wednesday 3<sup>rd</sup> July 2024

**To: All Members of the Council**

You are hereby respectfully summoned to attend the **Full Council Meeting** to be held in **Chilworth Village Hall** on **Tuesday 9<sup>th</sup> July 2024 at 7.00 pm** for the purpose of transacting the following business.

Signed: *Anne Tait*  
Clerk to the Council

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**Members of the public and press have a right and are cordially invited to be present at the meeting. Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment during the rest of the meeting without the consent of the Chairman.**

## **AGENDA**

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

29<sup>th</sup> May 2024 - Annual Meeting of the Parish Council

04<sup>th</sup> June 2024 - Extra-Ordinary Meeting

18<sup>th</sup> June 2024 - Extra-ordinary Meeting

## **6. Public participation session**

## **7. Reports:**

**To receive Reports, Communications and Updates from:**

- **Parish Clerk** report to follow
- **Parish Councillors:** Cllr Mrs Allen to report on any updates re Chilworth Station
- **Guildford Borough Councillor's Report (5 Minutes)**
- **Surrey County Councillor's Report (5 Minutes)**
- **Shalford Community Councillor's Report (5 minutes)**
- **St Martha Parish Council's Tree Warden (5 minutes)**

## **8. Chilworth Village**

To **receive and discuss** any topics of interest from Shalford Community Council meeting on 27/06/24.

## **9. Climate Change**

To **receive** any updates from Cllr Mrs Allen.

## **10. Policies, Financial and Regulation Approvals**

- a) To **receive and approve** the schedule of payments presented by the Clerk.
- b) To receive and **approve and sign** the bank reconciliation for period ended 30<sup>th</sup> June 2024.
- c) To **consider and approve** the Internal Auditor's report carried out on 14 June 2024.

## **11. Planning**

**(a) To discuss and agree** the recommendation to Guildford Borough Council on the following application(s):

**(b) To receive and note** any outcomes from GBC on applications previously reported:

## **12. Highways and Rights of Way**

## **13. Correspondence**

## **14. The Gunpowder Mills and West Lodge**

## **15. Items for the next meeting**

To receive any suggestions from Members for items for inclusion on future agendas.

## **16. Next Meeting: Tuesday 23<sup>rd</sup> September 2024 – 7 p.m.**

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, it was **RESOLVED** that the public and press be excluded from the remainder of the meeting.

## **17. The Clerk's Contract of Employment**

To **receive and consider** the hours logged on the Clerk's 2024 timesheets for a six month period - from January 2024. A log showing the cumulative hours for 2024 had been issued to all Members prior to the meeting.

## **Clerk's report for the Parish Council Meeting on 9<sup>th</sup> July 2024**

Information re the donation from Shalford Community Council – now forwarded to Cllrs.

- 1. Trees on the green in Halfpenny Close**
- 2. The Internal Audit carried out by Mark Mulberry on 14/06/24**