

## **ST. MARTHA PARISH COUNCIL**

### **Members of St Martha Parish Council are hereby summoned to attend the PARISH COUNCIL MEETING**

to be held on **Tuesday 6<sup>th</sup> September 2022 at 7.00 pm in Chilworth Village Hall** for the purpose of transacting the following business.

Members of the public and press have a right and are cordially invited to be present at the meeting.

Anne Tait  
Parish Clerk  
1<sup>st</sup> September 2022

#### **AGENDA PART I**

- 1. To accept apologies and reason for absence to be approved** in accordance with the LGA 1972, Sch 1, para 40.
- 2. Declaration of Disclosable Pecuniary Interests (DPIs)** - by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 3. Declaration of Non-Pecuniary Interests** in accordance with the Parish Council's Code of Conduct.
- 4. Register of Interests** – a declaration from Members on amendments.
- 5. Minutes of the previous meetings:** The following Council Minutes are to be agreed and signed by the Chairman as a true record:
  - Full Parish Council Meeting held on 19<sup>th</sup> July 2022
- 6. Public participation session – 10 minutes** - Members of the public can express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting.
- 7. Reports:**
  - To receive Reports, Communications and Updates from:**
  - Parish Clerk:**
  - Borough Councillor's Report (5 Minutes)**
  - Surrey County Councillor's Report (5 Minutes)**
  - Shalford Community Councillor's Report (5 minutes)**
  
  - Parish Councillors:**
  - To receive and discuss** the following items:
    - Last Chance for Free Trees from SCC
    - GBC Chilworth Parking Review
    - An update on the programme and advertising for the Annual Gunpowder Mills Meeting 15/11/22
- 8. The Gunpowder Mills and West Lodge**
  - To receive and discuss any reports/updates from GBC
  - To confirm the arrangements for conducting tours at the GBC Heritage Weekend 9<sup>th</sup> – 11<sup>th</sup> September 2022

## 9. Planning

### (a) To discuss and agree a response to GBC on the following application:

- 22/P/01339 - **Farley, 32 Roseacre Gardens, Chilworth, GU4 8RQ** New porch structure to front elevation, single storey extension to rear elevation following demolition of existing conservatory and extended rear decking area with changes to rear fenestration.

### (b) To receive and note the outcome of applications previously reported:

- **22/P/00270 Lockner Holt House, Lockner Holt, Chilworth GU4 8RG** Erection of oak framed woodland maintenance/log store building to replace existing woodland maintenance store building and garage. **GBC Approved 29/07/2022.**

**EN/22/00259 Loddon Displays Limited, Sample Oak Lane, Chilworth, GU4 8QW.** Alleged unauthorised display of an advertisement consisting of a large sign with business names at the entrance to a group of small industrial units. **GBC – “The advertisements have deemed consent by virtue of Class 6, Schedule 3 of The Town and Country Planning (Control of Advertisements) (England) Regulations 2007 (as amended). As the advertisements have deemed consent there is no breach of advertising control. Therefore, no further planning enforcement action can be taken, and our case will be closed”.**

- 21/P/02448: **The Bungalow, Blacksmith Lane, Chilworth, GU4 8NQ**  
Proposal: Erection of a new four-bedroom dwelling following demolition of two existing outbuildings. **GBC Refused 17/08/2022.**
- **22/P/00237: 6 Pine View Close, Chilworth GU4 8RS**  
Proposal: Construction of a first-floor front extension and part two storey/part first floor rear extension. **GBC Refused 17/08/2022.**
- **22/P/00743: Pilar Lodge, Sample Oak Lane, Chilworth, GU4 8RE**  
Proposal: Demolition and replacement of the swimming pool and pool house to the main dwelling house, the demolition and replacement of the guest dwelling house, the demolition of all of the other detached residential outbuildings, and their replacement with a detached garage block, a detached tractor and equipment barn, greenhouse and a potting shed within the walled garden area, and a gate and fruit store together with the associated access arrangements. **GBC Refused 18/08/2022.**

## 10. Highways and Rights of Way

To receive an update on Surrey Highways Reference: 2229308 - Dorking Road, Chilworth

## 11. Correspondence

- Surrey ALC Conference 30/09/22 at Shalford Village Hall.
- GBC - Grant Aid to Parish Councils (concurrent functions) 2023-24 (ref email 28/07/22).
- Introducing the Civility and Respect Pledge – Surrey ALC email – 11/08/22.

## 12. Financial Matters

- a) To **receive and approve** the schedule of payments presented by the Clerk.
- b) To **receive, approve and sign** the bank reconciliation and statements for period ended 30/07/22.
- c) War Memorial – to discuss and approve the two estimates to repair the fence

## 13. Items for the next meeting

Items for inclusion on future agendas - to receive any suggestions from Members.

## 14. Date of next Full Council meeting – Tuesday 11<sup>th</sup> October 2022

## **EXCLUSION OF PRESS AND PUBLIC FOR CONFIDENTIAL BUSINESS**

EXCLUSION OF PRESS AND PUBLIC that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the items listed under Confidential Business of the Agenda.

## **AGENDA PART II**

### **15. The Clerk's Contract of Employment**

To **receive and discuss** the advice from SLCC regarding the Clerk taking and recording annual leave entitlement.